

# PINCHBECK PARISH COUNCIL

**Notice is hereby given**, and all members of the Council are summoned to attend a meeting of the Parish Council to be held 19:30hrs Monday, 27 November 2023 at the Pinchbeck Community Hub & Library.



Clerk to Pinchbeck Parish Council  
22 November 2023  
[pinchbeckparish@btconnect.com](mailto:pinchbeckparish@btconnect.com)

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## AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable interests and to consider requests for dispensation.
3. To receive representations from members of the public<sup>i</sup>.
4. To approve the [minutes](#) of Parish Council meeting held Tuesday, 07 November 2023.
5. To receive the chairman's report.
6. To receive the clerk's report / matters not arising on the agenda.
7. To resolve on approving November payments.
8. To consider recent [correspondence](#).
9. To consider [planning applications](#).
10. To note District Council [planning decisions](#).
11. To consider Highways' matters and traffic strategy.
12. To consider committees, terms of reference, and membership.
  01. Finance Committee.
  02. Personnel Committee.
  03. Community Hub & Library Committee.
  04. Cemetery Committee
  05. Open Spaces and Assets Committee.
13. To agree the date of the Annual Assembly of the Parish Meeting<sup>ii</sup>.
14. To resolve on rearranging the February 2023 Parish Council meeting.
15. Date of next meeting: Monday 11 December 2023.
16. To resolve on moving into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).

17. Parish Council tree works.
  01. To resolve on the matter of repricing of tree works at the War Memorial.
  02. To consider other tree works.
18. Blue Gowt Cemetery
  01. To receive the [minutes](#) of the last cemetery committee meeting.
  02. To consider and resolve on finance arrangements for the new cemetery.
  03. To consider and resolve on contract arrangements for the construction of the new cemetery.
19. To consider the Parish Council's playing field leases.
  01. Glebe Field.
  02. Leaveslake Drove.
20. To consider providing help giving access to property on Gallery Walk.
21. To consider quotes for other works.
22. Considering the relevant [guide](#), to resolve to approve the Pension Scheme's [Employer's Discretion Statement](#).
23. To consider staffing & administration matters.

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<sup>i</sup> Fifteen minutes is set aside for public participation, when a short statement may be made, or a question asked. Individual members of the public may speak for a maximum of 3 minutes. Anyone wishing to speak should raise their hand and wait to be asked by the chair. A question shall not require a response nor start a debate. Unless otherwise indicated, members of the public may not speak at any other time.

<sup>ii</sup> The parish meeting of a parish shall assemble annually on some day between 1st March and 1st June, both inclusive, in every year (LGA 1972, Sch.12, Part III, s.14(1)).