



Pinchbeck Parish Council

Minutes of the Parish Council meeting held 19:30hrs,
Monday, 11 December 2023, at Pinchbeck Community Hub & Library

Present: Cllr Lynne Andrew, Cllr James Avery (chair), Cllr Emma Beavis, Cllr Andy Chamberlain (from 19:36hrs), Cllr Audrey Gregory, Cllr Sam Jeffery, Cllr Dean Roizer, Cllr Ann Savage, Cllr John Smith, Cllr Phil Tweddell, Cllr Oliver Wood, Mr Robert Smith (clerk), District & County Cllr Sneath.

Absent: Cllr Geoff Garner, Cllr Terry Moore, Cllr Peter Ruysen, Cllr Ben Sear.

23.150. Cllr Garner, Cllr Moore, Cllr Sear, Cllr Ruysen, & Dist. Cllr Slade gave their apologies for absence.

23.151. Disclosable interests and requests for dispensation.

01. Cllr Avery declared an interest in agenda item 9. As a member of the District Council's planning committee, Cllr Avery had voted against one of the planning applications. He would not be voting on the matter.

02. There were no other declarations of disclosable interest, nor requests for dispensation.

23.152. There were no members of the public present.

23.153. The Council **resolved** to approve the minutes of the 27 November 2023 Parish Council meeting.

23.154. Chairman's Report

01. Land ownership information requested by residents at Gallery Walk had been passed onto them.

02. Christmas recycling information was to be published on the Parish Council's website by the clerk.

23.155. Clerk's report / matters arising not on the agenda.

01. The clerk reported:

i. Planning comments had been sent to SHDC (South Holland District Council), as resolved.

ii. Information on the Parish Council's website had been updated.

iii. The Christmas tree had been installed outside the school. Thanks were given for the helpers.

iv. A letter was to be sent to a resident who appeared to be attempting a land grab at Leaves Lake Field.

02. Other matters

i. Cllr Savage reported that the Remembrance Day lamppost poppies had been collected and would be returned to the office soon.

19:36hrs Cllr Chamberlain joined the meeting.

ii. The VAT reclaim is awaiting a change in the bank's recorded address for the Parish Council.

iii. The Cockerel Springer in the Glebe Field, which has been broken off its base, had been stolen. The police had been informed and the matter was to be reported to insurers.

iv. The Financial Budget and precept for 2024-25 had to be approved no later than 29th January.

v. A reminder was given of nibbles at the Hub and Library next Wednesday 10.30am – 12.30pm.

23.156. Financial matters.

01. The council **resolved** to approve the November 2023 bank reconciliation and bank transactions (see appendix 1).

02. The Council **resolved** to approve payments to 11 December 2023 (see appendix 2).

23.157. Correspondence.

01. It was **resolved** to approve a request from the WI to allow the group to plant a tree on the grassed area at the junction of Rose Lane and Wimberley Way.

02. Notification that consultation on Greater Lincolnshire devolution was open until 29 January 2023, was noted. See: <https://www.letstalk.lincolnshire.gov.uk/devolution>. The chairman would submit a comment as considered appropriate.

03. The CallConnect Bus Service Christmas timetable would be published on the Parish Council's website.
 04. Information on The Lincolnshire Annual Employer Pension Meeting Survey was noted. Councillors interested should contact the clerk.
 05. It was **resolved** in principle to allow the use of Rotten Row Playing Field for a community event, subject to the completion of an application form and final approval by the Parish Council.
 06. It was **resolved** to approve an application form circulated by the clerk for the hire of Rotten Row Playing Field, subject to agreed corrections (see appendix 3).
 07. The chairman would further consider information received from the Woodland's Trust, about free tree packs.
 08. The EMFF (East Midlands Funding Forum) December Bulletin had been circulated with the agenda. Councillors were to contact the clerk if they wished an item raised at a future meeting.
- 23.158. Planning applications.
01. H14-1079-23: Land at Yews Farm, Spalding Road, PE11 3UE. Up to 300 new homes. Amendment to approved house type. It was **resolved** to support this application as it was in keeping with the proposed street scene. The chairman abstained from voting on the matter as he had objected to the application as a member of the District's Planning Committee.
 02. H14-1081-23: Land north of Wardentree Lane. 96 dwellings. S73 amendment. It was **resolved** to object to this application because the proposed additional highway access would be dangerous, creating an unnecessary additional crossing of the cycle path and being too close to the junction with Atherton Gardens.
 03. H14-1073-23: The Anglia Business Centre, Mill Green Road, PE11 3PU. Vehicle storage building. It was **resolved** to support this application because it would help employment in the area.
 04. H14-1060-23: Rear of Northgate House Northgate Pinchbeck PE11 3SQ. Four additional storage containers. It was **resolved** to object to this application because the site was unsuitable as previously commented by the Parish Council for application H14-1200-22 (see appendix 4).
 05. H14-1018-23: J O Sims Ltd, Pudding Lane, PE11 3TJ. Relocation of generator, fuel tank & condensers. It was **resolved** to support the application because it would help employment in the area.
- 23.159. The Council noted South Holland Planning decisions, as circulated with the agenda.
- 23.160. Highways' matters and traffic strategy.
01. Regarding an LCC (Lincolnshire County Council) consultation on a proposed extension of waiting restrictions on Brunel Road, the chairman would submit an appropriate response.
 02. Parish Council's traffic strategy.
 - i. It was reported that NFU Mutual had announced plans to develop a "Code for Countryside Roads" after its 2023 Rural Road Safety report showed a significant rise in rural traffic incidents. The insurer was inviting the public to submit their views on the road safety consultation. The chairman would submit a comment as considered appropriate.
 - ii. It was reported that a full assessment of speeding on Wardentree Lane was being undertaken by LCC and that a report would be released in due course.
- 23.161. To consider the location of outdoor assets:
01. It was **resolved** to approve the siting of a Barbara Camps memorial bench, to be donated by the Herring Lane Bakers, outside the Pinchbeck Community Hub and Library. Subject to agreement on appropriate wording for a plaque and receipt of an affordable quote for installation, the Parish Council would be responsible for the purchase and installation of the bench.
 02. To plant a tree in memory of Barbara Camps in the new Blue Gowt Cemetery, a 3m Beech Tree had been secured for the Parish Council by Cllr Ruysen @ £100.
 03. Subject to the receipt of suitable quotations, it was **resolved** to install the two spare dog bag dispensers, next the Village Sign at West Pinchbeck and on the edge of The Glebe Field.
- 23.162. Next Parish Council meeting: 7.30pm Monday 29 January 2024.
- 23.163. The Council **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).

23.164. Blue Gowt Cemetery

01. The clerk reported that a draft JCT Minor Works was mostly complete. It was **resolved** to delegate final approval to the cemetery committee.

23.165. Playing Field leases.

01. Solicitors had provided a report about lease arrangements at The Glebe Field. The clerk and chairman had a meeting arranged with solicitors to discuss.
02. Solicitors were still to provide a response on lease arrangements for Leaveslake Drove playing field and clubhouse. This would be followed up at the solicitors meeting.

23.166. Revised cemetery fees were considered. Cllr Smith would review proposals against other local authority prices. Meetings with Funeral Directors were to be arranged in the New Year to discuss revised pricing, new rules, and application arrangements.

23.167. Quotes for works.

01. It was **resolved** to approve a quote for the replacement of scaled taps in the hub @ £325.00.
02. It was **resolved** to approve a quote for the removal of the downstairs toilet & wash basin @ £60.00.
03. It was **resolved** to source an additional quote for the installation of a sounder beacon in the Sam Newson Lounge to allow alarm activations to be better heard.
04. It was **resolved** to delegate a decision on PAT (Portable Appliance Testing) to the clerk at a maximum cost of @ £1.25 per appliance.
05. It was **resolved** to authorise the clerk to appoint an audit via LALC (Lincolnshire Association of Local Councils) @ £330.

23.168. The Council **resolved** to approve the Pension Scheme's Employer's Discretion Statement as previously circulated.

23.169. Staffing & administration matters.

01. The clerk reported that the library volunteers had agreed to continue to open the library on the first Saturday of each month. The Council expressed their appreciation for the work the volunteers undertook.
02. The clerk reported that interviews for a new cleaner had taken place Monday 4 December 2023 and that having received a satisfactory reference the new cleaner would commence work with the opening of the hub and library on Wednesday 3 January 2024.

The chairman closed the meeting at 21:13hrs.

APPENDIX 1**SUTTON BRIDGE PARISH COUNCIL
BANK RECONCILIATION**

Month Ending:

30 November 2023Prepared by: Robert Smith
Clerk

Date: 05/12/2023

Balance per bank statements as at 30 November 2023

		Balance	Total
Community	4238	£ 160,605.05	
Library	1517	£ 65,104.30	
Capital Receipts	1857	£ 204,692.68	
Savings	4246	£ 9,112.67	
Community	7251	£ 60.50	
			£ 439,575.20

Less unbanked payments at 30 November 2023:

£ -

Add unbanked cash at 30 November 2023:

£ -

TOTAL - NET BALANCES AS AT 30 November 2023

£ 439,575.20

CASH BOOK (receipts and payments schedules)

Opening Balance:	£ 435,190.52
Add: Receipts in the month	£ 22,150.06
Less: Payments in the month	£ 17,765.38

CLOSING BALANCE PER CASH BOOK AS AT 30 November 2023

£ 439,575.20

PINCHBECK PARISH COUNCIL

Payments & Receipts November 2023

Account	Type	Description	Amount
Community Account 4238			
Payment	Bill Payment	Clerk's Mileage Oct/Nov 2023	-£ 188.10
Payment	Bill Payment	SLCC Clerk's Membership	-£ 296.00
Payment	Bill Payment	Welland & Deeping IDB, Bus stop rental	-£ 10.00
Payment	Bill Payment	SJJ Electrical Services	-£ 1,222.12
Payment	Bill Payment	SALARIES NOVEMBER 2023	-£ 3,367.97
Payment	Bill Payment	WEST YORKSHIRE PEN PINCHBECKPC P30104 BB	-£ 1,013.34
Payment	Bill Payment	INTERIM CLERK JUL/AUG/SEP 2023	-£ 6,900.40
Payment	Bill Payment	MALC FIRTH LANDSCA PINCHCOU INV.38644 BB	-£ 776.30
Payment	Bill Payment	ANGLIAN WATER BUSI SBUFC 88889050751 BBP	-£ 173.77
Payment	Bill Payment	NPOWER COMMERCIAL A0009234996 BBP	-£ 15.88
Payment	Bill Payment	P J SMITH PIN01 INV. 66350 BBP	-£ 80.00
Payment	Direct Debit	INTUIT LIMITED 0001WLFDF3Q9-00RU DD	-£ 40.80
Payment	Direct Debit	BCARD COMMERCIAL 5312141024566287 DDR	-£ 379.73
Payment	Direct Debit	BETTER WASTE HT64QCZ DDR	-£ 54.24
Total payments			-£ 14,518.65
Receipt	Credit Payment	45SOUTH LINCOLNSHI 100836	£ 8,687.71
Receipt	Counter Credit	H J M Memorials HJM -Creek BGC	£ 190.00
Receipt	Counter Credit	L & D FLOWERS LTD PINCHBECK PARISH C BG	£ 268.62
Receipt	Counter Credit	SCHOFILD C R 2 c/s BGC	£ 3,243.64
Receipt	Counter Credit	RICHARD KING MEMOR 23/24069 BGC	£ 100.00
Receipt	Counter Credit	J Drakard 23-24 082 BGC	£ 255.00
Total receipts			£ 12,744.97
Net receipts 4238			-£ 1,773.68
Library Account 1517			
Payment	Bill Payment	EASTERN SHIRES PUR 116283/001 BBP	-£ 79.92
Payment	Bill Payment	STAFF SALARIES NOVEMBER 2023	-£ 2,315.35
Payment	Direct Debit	BCARD COMMERCIAL 5476761029463487 DDR	-£ 171.19
Payment	Bill Payment	EASTERN SHIRES PUR 1005850 BBP	-£ 340.61
Payment	Bill Payment	STAFF EXPENSES 01/11/23 BBP	-£ 30.00
Payment	Bill Payment	LT ELECTRICAL SERV INV.11777 BBP	-£ 228.00
Payment	Bill Payment	EASTERN SHIRES PUR 1005850 BBP	-£ 81.66
Total payments			-£ 3,246.73
Receipt	Counter Credit	BOOTHES Mr G Booth BGC	£ 285.66
Receipt	Credit Payment	45SOUTH LINCOLNSHI 100762	£ 771.25
Receipt	Counter Credit	TOUCH OF HEA feel good therapy BGC	£ 105.00
Receipt	Counter Credit	STAGEDALE LIMITED KNIGHT ST COVID BGC	£ 7,028.54
Receipt	Counter Credit	CHAPPELL AK & SM Invoice 23-24 094 BGC	£ 643.14
Receipt	Counter Credit	WRIGHT C & M 23-24 087 BGC	£ 571.50
Total receipts			£ 9,405.09
Net receipts 1517			£ 6,158.36
Total Payments			-£ 17,765.38
Total Receipts			£ 22,150.06
			<hr/>
			£ 4,384.68

APPENDIX 2**PINCHBECK PARISH COUNCIL
PAYMENTS 2023 -2024****Accounts for payment December 2023**

Payee	Detail	Type	Net £	VAT £	Total £
HMRC	PAYE Month 6	BP	2,127.86	0.00	2,127.86
HMRC	PAYE Qtr 3	BP	4,765.46	0.00	4,765.46
BT	Phone & Broadband	DD	492.41	98.48	590.89
Better Waste Solutions	General Waste 01/12/23-31/12/23	DD	144.20	28.84	173.04
Crusader Traffic	Remembrance Day Road Closure	BP	341.50	68.30	409.80
Wave	Leaves Lake Drove Water Bill	BP	141.07	28.22	169.29
Eon Highway Lighting	Xmas Tree Lights	BP	220.00	44.00	264.00
Staff	December Payroll	BP	4,135.52	0.00	4,135.52
WYPF	December Pension Contribution	BP	1,013.34	0.00	1,013.34
Clerk	Xmas tree Volunteers' Sustenance	BP	6.30	0.00	6.30
Adobe Systems	Acrobat Pro	CP	16.64	3.33	19.97
Microsoft	Office 365 Business Std x 2 Land	CP	20.60	4.12	24.72
HM Land Registry	Title Searches	CP	15.00	0.00	15.00
Thomson Reuters	JCT Contract for cemetery	CP	80.00	16.00	96.00
Gunns & Roses	War Memorial Tree Work	BP	2,172.20	434.44	2,606.64
D & R Simmons Ltd	20' Christmas Tree	BP	395.25	79.05	474.30
Total			16,087.35	804.78	16,892.13



Pinchbeck Parish Council

Pinchbeck Community Hub & Library, 48 Knight Street,
Pinchbeck, Spalding, Lincolnshire, PE11 3RU.
Tel: 01775 724348. Email: pinchbeckparish@btconnect.com

ROTTEN ROW PLAYING FIELD PUBLIC PARK HIRE APPLICATION FORM

1. Event Name:

2. Date and Time:

- Date:
- Start Time:
- End Time:

3. Nature of the Event:

- Community Picnic
- Sports Event
- Cultural Festival
- Charity Fundraiser
- Other (please specify): _____

4. If fundraising event, please state beneficiaries:

5. Expected Number of Attendees:

6. Event Organiser/Organisation:

7. Contact Person:

- Name:
- Position:
- Email:
- Phone:

8. Address of the Event Organiser:

9. Special Requirements (e.g., tables, chairs, electricity):

10. Setup and Breakdown Times:

- Setup:
- Breakdown:

11. Sound System/Amplification used:

- Yes
 No

12. Music

- Yes (subject to obtaining required licences)
 No

13. Alcohol Consumption:

- Allowed (subject to approval and adherence to regulations)
 Not Allowed

14. Risk Assessment & Event Management

- The event organiser will provide an appropriate risk assessment and event management plan.
- First Aid/Fire/Police cover has been arranged as required.

15. Insurance:

- The event organiser will provide proof of public liability insurance.
 The Parish Council will provide insurance (additional fees may apply).

16. Park Access:

- No charges are to be made for entry to the park or its facilities.
- No restrictions to be imposed on access to the park or its facilities.
- No glass will be permitted on the park.

17. Condition of the park

- Any damage to the playing field including ruts and scalping is to be made good at the expense of the hirer.
- All refuse will be removed from the park, including from any bins or receptacles, by the hirer at the end of the event.

18. Any additional information about the event affecting the park's usage or impact on neighbouring properties:

Declaration and Agreement:

I, the undersigned, hereby acknowledge that I have read and understood the terms and conditions for the hire of the Rotten Row Public Playing Field from Pinchbeck Parish Council and agree to abide by them. I understand that any violation of the terms may result in the cancellation of the event and forfeiture of any fees paid.

Signature: _____ Date: _____

Parish Council Representative Approval:

Approved By: _____ Date: _____

Fee Structure:

Please refer to the Parish Council fee structure for park hire. Fees may include a security deposit, usage fees, and additional charges for amenities and services.

For enquiries, please contact the clerk at:

Pinchbeck Parish Council
Pinchbeck Community Hub & Library
48 Knight Street
Pinchbeck
Spalding
PE11 3RU

Tel: 01775 724348

Email: pinchbeckparish@btconnect.com

Consultation response by Pinchbeck Parish Council to planning application H14-1200-22: Northgate House Northgate Pinchbeck Spalding. Change of use of land to B8 storage and distribution - retrospective. SHDC Delegated Decision Approved 07 February 2023.

The Council concluded that the storage and distribution activity should be situated on an industrial site, whereas this current site is bordered by residential communities on three sides, hence this proposed application is not compatible with existing uses, being an industrial use in a residential area.

This proposal is, and will have, a negative impact on the amenity of other properties, through noise and disturbance resulting from use, overlooking, overshadowing, smells, light pollution, loss of privacy, dust, vibration and/or late-night activities.

The Parish Council is concerned the development, if approved, may cause traffic problems such as traffic over generation, access or safety problems on roads which are becoming degrading through constant use by HGV's (see page 15 of Design & Access Statement). We are also concerned that approval would create a precedent meaning it would be difficult to object to similar proposals in the future. Additionally, as can be seen on page 8 of the Design & Access Statement the entrance/exit is extremely narrow thus unsuitable/dangerous. Finally, the Parish Council believe the approval of this application would have an unhealthy impact on the area and will also inevitably have an adverse impact on the area.