



PINCHBECK PARISH COUNCIL

Notice is hereby given, and all members of the Council are summoned to attend a meeting of the Parish Council to be held 19:30hrs Monday, 29 January 2024 at the Pinchbeck Community Hub & Library.

Clerk to Pinchbeck Parish Council

24 January 2024

pinchbeckparish@btconnect.com

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable interests and to consider requests for dispensation.
3. To receive representations from members of the public¹.
4. To approve the minutes of Parish Council meeting held Monday, 11 December 2023.
5. To receive the chairman's report
6. To receive the clerk's report / matters arising not on the agenda.
7. Financial Matters
 01. To approve the December bank reconciliation & transactions.
 02. To approve January payments.
 03. To receive the Management Report to 31 December 2023.
 04. To approve the draft budget y/e 31 March 2025.
 05. To approve the Parish Precept requirement for 2024/25.
8. To consider recent correspondence.
9. To consider planning applications.
10. To note District Council planning decisions.
11. Highways' matters
 01. To consider the Parish Council's traffic strategy.
12. To adopt Parish Council documents & policies
 01. To approve updated Standing Orders
 02. To approve updated Financial Regulations.
 03. To approve the Risk Register.
 04. To approve the Data Protection Policy

05. To approve the Public Contact Privacy Policy.
06. To approve the Publication Scheme
07. To approve the Code of Conduct.
08. To approve the Finance Committee's Terms of Reference.
09. To approve the Open Spaces & Assets Committee's Terms of Reference.
10. To approve the Cemetery Committee's Terms of Reference.
11. To approve cemetery fees and regulations & procedures.

13. Date of next meeting: Tuesday, 05 March 2024.

14. To resolve on moving into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).

15. To consider tenders received for the Grounds Maintenance Works 2024-2026.

16. To consider arrangements for Highways Grass Verge Cutting 2024.

17. To consider matters relating to the construction of the Blue Gowt Lane Cemetery.

18. To consider quotes for car park on Six House Bank.

19. To consider quotes for other works.

20. To consider the Parish Council's playing field leases.
 01. Glebe Field.
 02. Leaveslake Drove.

21. To consider a public park hire application for the use of the Glebe Field.

22. To consider the administration of the 'All Kinds of Everything' charitable fund held by the Parish Council.

23. To consider staffing & administration matters.
 01. Training.
 02. Any other staffing or administration matters.

ⁱ Fifteen minutes is set aside for public participation, when a short statement may be made, or a question asked about items on the agenda, or other matters. Individual members of the public may speak for a maximum of 3 minutes. Anyone wishing to speak should raise their hand and wait to be asked by the chair. A question shall not require a response nor start a debate. Unless otherwise indicated, members of the public may not speak at any other time.