



# Pinchbeck Parish Council

**Minutes of the Parish Council meeting held 19:30hrs,  
Monday, 29 January 2024, at Pinchbeck Community Hub & Library**

**Present:** Cllr James Avery (chair), Cllr Andy Chamberlain, Cllr Geoff Garner, Cllr Sam Jeffery, Cllr Terry Moore, Cllr Peter Ruysen, Cllr Ann Savage, Cllr John Smith, Cllr Phil Tweddell, Cllr Oliver Wood, Mr Robert Smith (clerk), District & County Cllr Sneath, five members of the public.

**Absent:** Cllr Lynne Andrew, Cllr Emma Beavis, Cllr Audrey Gregory, Cllr Dean Roizer, Cllr Ben Sear.

*Unless otherwise stated actions are to be undertaken by the clerk.*

- 24.001. Apologies for absence were received from Cllr Andrew, Cllr Beavis, Cllr Gregory, Cllr Roizer, Cllr Sear, & Dist. Cllr Slade.
- 24.002. Disclosable interests and requests for dispensation.
01. Cllr Jeffery declared an interest in agenda item 9, planning applications, having a beneficial interest in planning application H14-1106-23.
  02. There were no other declarations of disclosable interest, nor requests for dispensation.
- 24.003. Members of the public made the following representations.
01. A resident suggested that the Parish Council ought to publicise the dates of its meetings more widely. The chairman responded that the dates were published both on the Parish Council's website and on the noticeboard outside the library and at Northgate. He said that he would also put the dates of forthcoming meetings already agreed on Facebook.
  02. A resident raised recent press reports about speeding in the Parish. The chairman had recently chased up outstanding issues with Lincolnshire County Council (LCC) Highways, including speeding and the proposed footpath on Market Way.  
Councillors also made some additional comments:
    - i. The Parish Council had a Highways' Strategy in place, it had three Speed Indicator Devices (SIDs) in place, and data was regularly submitted to the Police to assist with directing more effective enforcement. Unfortunately, there had been an insufficient number of volunteers to run Community Speed Watch (CSW).
    - ii. Enforcement was key to speed reduction but with reports of Lincolnshire Police being short of some 300 officers and other areas such as the A16 being considered a priority, resources were limited.
  03. The amount of dog mess evident in the Parish was raised. The chairman stated that the Parish Council spent almost £1,000 p.a. on dog bags. It had no enforcement powers.
- 24.004. The Council **resolved** to approve the minutes of the 11 December 2023 Parish Council meeting.
- 24.005. Due to the heavy agenda, there was no report from the chairman.
- 24.006. Clerk's report / matters arising not on the agenda.
- i. Planning comments had been sent to SHDC (South Holland District Council), as resolved.
  - ii. Information on the Parish Council's website had been updated.
  - iii. SHDC would be raising a flag at the Priory Road offices for autism awareness month in April.
  - iv. The scaled taps in the hub had been replaced, as resolved.
  - v. The downstairs toilet & wash basin in the hub had been removed, as resolved.
  - vi. An additional quote for the installation of a sounder beacon in the Sam Newson Lounge to allow alarm activations to be better heard was still required.
  - vii. Work to complete PAT (Portable Appliance Testing) had yet to be awarded.
  - viii. The internal auditor had been appointed and had started a preliminary review.

- ix. The Pension Scheme's Employer's Discretion Statement had been submitted to West Yorkshire Pension Scheme.
  - x. The new cleaner had started work on 4<sup>th</sup> January 2024.
- 24.007. Financial matters.
- 01. It was **resolved** to approve the December 2023 bank reconciliation and bank transactions (see appendix 1).
  - 02. It was **resolved** to approve payments to 29 January 2024 (see appendix 2).
  - 03. The Management Report to 31 December 2023 was noted.
  - 04. It was **resolved** to approve the budget y/e 31 March 2025 (see appendix 3).
  - 05. It was **resolved** to approve the Parish Precept for 2024/25 at £134,850, an increase of 19.3p/week per elector at Band D.
- 24.008. Correspondence.
- 01. It was **resolved** to write to County Councillor Sneath requesting LCC install a pedestrian crossing point on Dozen's Bank.
  - 02. LCC consultation on its Budget & Council Tax Proposal was noted.
  - 03. LCC Highways had responded to the Parish Council's comments about proposed waiting restrictions on Brunel Road stating that they would arrange for parking issues in the whole of the Enterprise Way to be investigated. Clerk to follow up for the April 2024 meeting.
  - 04. West Yorkshire Pension Fund engagement proposals were noted.
  - 05. It was **resolved** for the Open Spaces & Assets Committee to consider plans for celebrations of the 80<sup>th</sup> Anniversary of D Day.
  - 06. Correspondence regarding land encroachment on Leaveslake Drove Playing Field was to be considered later in the meeting under closed session.
  - 07. A poster from the Office of the Police and Crime Commissioner's providing guidance on Waste Crime was to be posted on the website and noticeboards.
  - 08. It was **resolved** to reject a request by Tonic Health for the free use of a room for a fortnightly/monthly Community Connector drop-in session. It was **resolved** for the Community Hub & Library Committee to review the hub's room pricing.
- 24.009. Planning applications.
- 01. H14-0061-24: Land off Blue Gowt Lane. Condition compliance regarding details of surface water disposal, footway, landscaping & tree planting & external materials. It was **resolved** to make no comment.
  - 02. H14-0065-24: The Anglia Business Centre, Mill Green Road. S73A Continuation. It was **resolved** to make no comment.
  - 03. H14-0054-24: Shetland Cottage Mill Green Road, PE11 3PY. Extensions to Existing Dwelling. It was **resolved** to support the application because it was in keeping with the street scene.
  - 04. H14-0050-24: Grange Farm House, Northgate, PE11 3SE. It was **resolved** to support the application because it was in keeping with the street scene.
  - 05. H14-0045-24: Rear of Egmond, Glenside South, West Pinchbeck, PE11 3NP. Change of use from agricultural land to paddock. It was **resolved** to support the application because it was in keeping with current land use.
  - 06. H14-0049-24: Glen Farrow Limited, Glendum Close, Pinchbeck PE11 3DQ. Extension to existing unit for manufacturing facilities and new storage outbuilding. It was **resolved** to support the application because it supported employment in an employment designated area.
  - 07. H14-0042-24: Land off Crossgate Lane, Pinchbeck. Erection of 9 detached bungalow. Section 73 Modification. It was **resolved** to make no comment.
  - 08. H14-0020-24: The Yews Farm, Land off Spalding Road, Pinchbeck, PE11 3UE. Condition Compliance. It was **resolved** to make no comment.
  - 09. H14-0015-24: 29 Viscount Close, Pinchbeck, PE11 3PS. Single storey rear extension. It was **resolved** to support the application because it was in keeping with the street scene.

10. H14-0016-24: Orchard House, Blue Gowt Drove, Pinchbeck, PE11 3PX. Extension & Alterations S73A Continuation. It was **resolved** to make no comment.
  11. H14-0002-24: Ark Hub, Platts Close, Pinchbeck, PE11 3FY. Extension of Car Park. It was **resolved** to support because it was an appropriate development in an industrial location.
  12. H14-1135-23: Land off Bervor Close, Warentree Lane, Pinchbeck, PE11 3FZ. Erection of 3 light industrial units with associated parking. It was **resolved** to support the application because it helped employment in an industrial location.
  13. H14-1128-23: Eight Horse Barn, Money Bridge Lane, Pinchbeck, PE11 3SB. Condition Compliance. It was **resolved** to make no comment.
  14. H14-1106-23: The Grange, Northgate, Pinchbeck, PE11 3SE. Condition Compliance regarding details of replacement doors etc. Having declared a pecuniary interest, Cllr Jeffery abstained from the vote. It was **resolved** to support the application because it was in keeping with the street scene.
- 24.010. The Council noted South Holland Planning decisions, as published on the SHDC website, and circulated with the agenda.
- 24.011. Parish Council's traffic strategy.
01. As mentioned under representations from members of the public, the chairman was awaiting a response from LCC Highways on several outstanding matters, including the footpath on Market Way.
- 24.012. Having been circulated with the agenda and taken as read by Council members, it was **resolved** to adopt the following Parish Council documents & policies:
01. Standing Orders
  02. Financial Regulations.
  03. Risk Register.
  04. Data Protection Policy.
  05. Public Contact Privacy Policy.
  06. Publication Scheme
  07. Code of Conduct.
  08. Finance Committee's Terms of Reference.
  09. Open Spaces & Assets Committee's Terms of Reference.
  10. Cemetery Committee's Terms of Reference.
  11. Cemetery fees, regulations, & procedures.
- 24.013. Next Parish Council meeting: 7.30pm Tuesday, 05 March 2024.
- 24.014. It was **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).
- 19:49hrs Cllr Sneath and five members of the public left the meeting.*
- 24.015. Following a careful consideration of tenders received, it was **resolved** to appoint T N Sneath as the Grounds Maintenance Contractor for 2024-2026.
- 24.016. It was **resolved** for the clerk to obtain a comparative quote for Highways verge and industrial area grass cutting. The decision on the appointment of these works was delegated to the clerk and chairman.
- 24.017. Regarding the construction of the Blue Gowt Lane Cemetery the clerk reported.
01. The JCT contract had been signed for a contracted price of £206,921.02 with a 5% fluctuation provision.
  02. An initial payment of £16,074.00 had been made to secure materials at budgeted prices.
  03. An F10 project notification to the Health & Safety Executive had been submitted.
  04. Revised drawings and planning application had been submitted to SHDC with the relevant application fee.
  05. Building materials for the amenity building had been chosen:
    - i. Smooth black slate roof tiles.

- ii. Chelsea smoked bricks.
  - iii. Anthracite smooth metal plain flat door, black guttering, and drainpipes.
06. The contractor's updated payment schedule was awaited.
- 24.018. It was **resolved** to approve works from Alan Day, Murrow, for car park surfacing on Six House Bank @ £3,970, utilising 125mm x 150 mm kerbs and a provision for additional 3.5 tonnes of gravel @ £295.
- 24.019. To consider quotes for other works.
- 01. It was **resolved** to approve works for the removal of the damaged Cedar Tree in Cherry Holt Lane Cemetery up to a cost of £2,800. Choice of the contractor was delegated to the clerk, with the final decision based on earliest date of completion.
  - 02. It was **resolved** to instruct Maples Solicitors LLP to register with HM Land Registry any Parish Council unregistered land @ budgeted cost of £5,000.
  - 03. It was **resolved** to approve playground equipment repairs @ 521.97.
- 24.020. To consider the Parish Council's playing field leases.
- 01. It was **resolved** to instruct Maples Solicitors LLP on matters relating to the lease of The Glebe Field.
  - 02. It was **resolved** to instruct Maples Solicitors LLP to proceed with Longstaff & Co LLP in drawing up a lease for Leaveslake Drove in line with previously agreed Heads of Agreement.
  - 03. It was **resolved** for an appropriate letter to be sent to resident about an encroachment of Parish Council ownership boundaries at Leaveslake Drove Playing Field.
  - 04. It was **resolved** for an appropriate letter to be sent to a landowner on Starlode Drove to remove any unauthorised structures on Parish Council land.
  - 05. It was **resolved** to agree and approve the signing of Maples Solicitors LLP Terms and Conditions.
- 24.021. After careful consideration, it was unanimously **resolved** to reject an application from Clemwell Events for a Summer Party on the Glebe Field. The Parish Council felt that the event did not sufficiently benefit local organisations or causes. Councillors also believed that it could have a negative impact on participation and attendance at the long-established Pinchbeck Carnival. The Parish Council contributed to the Spalding Flower Parade in 2023, helping Pinchbeck schoolchildren participate.
- 24.022. To consider staffing & administration matters.
- 01. It was **resolved** to approve training for the clerk & councillors within the budgeted spend of £500.
  - 02. The chairman encouraged councillors to review the training events published in LALC e-news and put in any requests to the clerk.
  - 03. Other staffing matters were resolved on appropriately.

The chairman closed the meeting at 21.41hrs.

**Appendix 1**

**PINCHBECK PARISH COUNCIL  
BANK RECONCILIATION**

Month Ending:

**31 December 2023**

Prepared by: Robert Smith  
Clerk

Date: 24/01/2024

**Balance per bank statements as at 31 December 2023**

		<b>Balance</b>	<b>Total</b>
Community	4238	£ 129,464.21	
Library	1517	£ 64,483.51	
Capital Receipts	1857	£ 204,692.68	
Savings	4246	£ 9,857.18	
Community	7251	£ 60.50	
			<hr/>
			£ 408,558.08

**Less unbanked payments at 31 December 2023:**

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£ -

**Add unbanked cash at 31 December 2023:**

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£ -

**TOTAL - NET BALANCES AS AT 31 December 2023**

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£ 408,558.08

**CASH BOOK (receipts and payments schedules)**

Opening Balance:	£ 439,575.20
Add: Receipts in the month	£ 1,990.81
Less: Payments in the month	£ 33,007.93

**CLOSING BALANCE PER CASH BOOK AS AT 31 December 2023**

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£ 408,558.08

## Appendix 1 (Cont).

### Payments & Receipts December 2023

Account	Type	Acc. No.	Description	Amount
<b>Community Account 4238</b>				
Payment	Bill Payment	4238	GUNNS + ROSES LTD INV. GAR-0923 BBP□	-£ 16,074.00
Payment	Direct Debit	4238	INTUIT LIMITED 0001WLFDF3Q9-00RU DD	-£ 40.80
Payment	Bill Payment	4238	WEST YORKSHIRE PEN DECEMBER 2023 BBP□	-£ 216.67
Payment	Bill Payment	4238	D + R SIMMONS LTD ACC PINC01 INV 805 BB	-£ 474.30
Payment	Bill Payment	4238	WEST YORKSHIRE PEN DECEMBER 2023 BBP□	-£ 797.67
Payment	Bill Payment	4238	GUNNS + ROSES LTD INV. GAR-0921 BBP□	-£ 2,606.64
Payment	Bill Payment	4238	ANGLIAN WATER BUSI 88889050751 BBP□	-£ 169.29
Payment	Bill Payment	4238	CRUSADER TRAFFIC L ACC 105 INV 38427 BBP	-£ 409.80
Payment	Bill Payment	4238	ROBERT MICHAEL COL EXPENSES BBP□	-£ 6.30
Payment	Bill Payment	4238/1517	STAFF SALARIES	-£ 4,135.52
Payment	Bill Payment	4238	EON ENERGY SOLUTIO INV. 121427 BBP□	-£ 264.00
Payment	Bill Payment	4238	HMRC SHIPLEY 475PC001051662409 BBP	-£ 2,637.60
Payment	Bill Payment	4238	HMRC SHIPLEY 475PC001051662406 BBP	-£ 2,127.86
Payment	Bill Payment	4238	HMRC PAYE/NIC CUMB 475PC00105166 BBP□	-£ 2,127.86
Payment	Direct Debit	4238	BETTER WASTE HT64QCZ DDR□	-£ 173.04
Payment	Direct Debit	4238	BRITISH TELECOM VP42223770Q03401 DDR□	-£ 590.89
Payment	Direct Debit	1517	BCARD COMMERCIAL 5476761029463487 DDR□	-£ 155.69
<b>Total payments</b>				<b>-£ 33,007.93</b>
Receipt	Counter Credit	4238	PINCHBECK PHOTOGRA Invoice 23-24 130 BGC	£ 160.00
Receipt	Counter Credit	4238	PINCHBECK PHOTOGRA Invoice 23-24 117 BGC	£ 80.00
Receipt	Counter Credit	4238	PINCHBECK PHOTOGRA Invoice 23-24 103 BGC	£ 80.00
Receipt	Counter Credit	4238	PINCHBECK PHOTOGRA Invoice 23-24 140 BGC	£ 40.00
Receipt	Counter Credit	4238	SOUTH HOLLAND PARI SHPVCS 23-24 123 BGC□	£ 26.25
Receipt	Counter Credit	4238	I O O F M U F S Ne INV23-24 129 ODDF BGC	£ 30.00
Receipt	Counter Credit	4238	I O O F M U F S Ne INV23-24 116 ODDF BGC	£ 30.00
Receipt	Credit	4238	[Village Sign]	£ 247.55
Receipt	Counter Credit	1517	Sth Lincfoot 22-23 049 BGC	£ 22.50
Receipt	Counter Credit	1517	[RoomHire] 7 WEEKS NOV/DEC BGC	£ 210.00
Receipt	Credit	1517	M1 SPALDING 100772 C ASD	£ 20.00
Receipt	Bill Payment	1517	HEADWAY LINCO INV 23-24 100 BBP□	£ 300.00
Receipt	Credit Payment	4246	INTEREST PAID GROSS EOR PERIOD 4SEP/ 3DEC	£ 31.73
Receipt	Credit Payment	4246	INTEREST PAID GROSS EOR PERIOD 4SEP/ 3DEC	£ 712.78
<b>Total receipts</b>				<b>£ 1,990.81</b>
<b>Net receipts 4238</b>				<b>-£ 31,017.12</b>

## Appendix 2

### PINCHBECK PARISH COUNCIL PAYMENTS 2023 -2024

#### Accounts for payment to 29 January 2024

Payee	Detail	Type	Net	VAT	Total
PKF Littlejohn	External Audit	BP	£ 630.00	£ 126.00	£ 756.00
Mrs Joyce Boyer	War Memorial Flowers	BP	£ 50.85	£ -	£ 50.85
Longstaff	FBT Agreement	BP	£ 1,210.00	£ 242.00	£ 1,452.00
Audrey Gregory	Christmas Nibbles	BP	£ 12.30	£ -	£ 12.30
Anglian Water	Leaves Lake Drove Water Bill	BP	£ 144.81	£ 28.96	£ 173.77
Anglian Water	CHL Cemetery Water Bill	BP	£ 19.29	£ -	£ 19.29
Npower	Street Lighting Electricity	BP	£ 24.89	£ 1.24	£ 26.13
JRB Enterprise Ltd	Dog refill waste bags	BP	£ 914.40	£ 182.88	£ 1,097.28
VIH Event Consultancy Ltd	Event Safety Training	BP	£ 25.00	£ -	£ 25.00
Wicksteed	Play equipment inspections	BP	£ 297.00	£ 59.40	£ 356.40
PortalPlanQuest Ltd	Planning amendment	BP	£ 209.00	£ -	£ 209.00
Anglian Water	Hub Water Bill	BP	£ 85.46	£ -	£ 85.46
Eastern Shires Purchasing Staff	Library Gas - December Salaries	BP	£ 675.87	£ 135.17	£ 811.04
Clerk	Mileage	BP	£ 4,116.30	£ -	£ 4,116.30
WYPF	January Pension Contribution	BP	£ 188.55	£ -	£ 188.55
WeFixAny Ltd	New taps & Cloakroom Removal	BP	£ 1,012.34	£ -	£ 1,012.34
Gunns & Roses Ltd	Safety Measures for fallen Tree	BP	£ 325.00	£ 65.00	£ 390.00
Gunns & Roses Ltd	Cemetery Material Procurement	BP	£ 200.00	£ 40.00	£ 240.00
SHDC	Highways Verge Cutting	BP	£ 13,395.00	£ 2,679.00	£ 16,074.00
SHDC	Ind. Estate Grass Cutting	BP	£ 4,490.32	£ 898.06	£ 5,388.38
Eastern Shires Purchasing	Library Gas November	BP	£ 810.21	£ 162.04	£ 972.25
F M Robson	Glebe Field Tree	BP	£ 585.87	£ 117.17	£ 703.04
Better Waste Solutions	Waste Collections December	BP	£ 500.00	£ -	£ 500.00
Better Waste Solutions	Waste Collections January	DD	£ 49.45	£ 9.89	£ 59.34
Intuit Quickbooks	Quickbooks Subscription	DD	£ 60.20	£ 12.04	£ 72.24
Barclaycard	3112 Barclaycard	DD	£ 34.00	£ 6.80	£ 40.80
		DD	£ 52.20	£ 7.45	£ 59.65
<b>Total</b>			<b>£ 30,118.31</b>	<b>£ 4,773.10</b>	<b>£ 34,891.41</b>

# Appendix 3

## Pinchbeck Parish Council Budget 2024-2025

QB Cat.	Description	Actual	Budget	YTD	Estimate	Budget
		YE 31/03/23	YE 31/03/24	YE 31/03/24	YE 31/03/2024	YE 31/03/25
	Opening Balance	£ 449,764.00	£ 432,348.00	£ 432,348.00	£ 432,348.00	£ 338,784.59
	<b>Income</b>					
P0004	Precept	102,500.00	112,236.00	112,236.00	112,236.00	134,850.00
L0001	Community Hub Room Hire	27,517.72	0.00	11,787.75	12,500.00	12,500.00
L0002	LCC Library Grant	5,167.00	0.00	6,142.00	6,142.00	5,167.00
P0002	Bank Interest	457.50	0.00	1,759.52	2,250.00	2,250.00
P0001	Allotment Rents & Field Lettings	38,622.42	40,000.00	35,542.42	37,792.42	40,932.42
P0003	Burial Ground Fees	1,817.50	0.00	1,059.00	1,200.00	1,200.00
P0007	Wayleaves	343.36	180.00		172.52	172.52
P0009	Grants Received	13,237.58	1,620.00	247.55	247.55	200.00
P0010	S106 Monies Received	47,647.29	0.00	0.00	0.00	0.00
P0015	LCC Urban Safety Cutting	1,952.80	0.00	2,125.75	2,125.75	2,189.52
P0015	Miscellaneous	20.44	0.00	27,831.00	27,831.00	0.00
	Donations for Celebration of Life	0.00	0.00	6,445.00	6,445.00	0.00
	<b>Total Receipts</b>	£ 239,283.61	£ 154,036.00	£ 205,175.99	£ 208,942.24	£ 199,461.46
	<b>Expenditure</b>					
	<b>Staff Costs</b>					
GA10	PAYE & NI	9,203.66	12,500.00	15,425.16	18,531.27	18,555.74
GA11_LIE	Net Pay	44,274.70	45,740.00	34,379.83	46,015.31	54,735.00
GA12	Pension	9,022.81	7,535.00	5,850.67	8,889.69	13,314.00
	<b>Total Staff Cost</b>	<b>62,501.17</b>	<b>65,775.00</b>	<b>55,655.66</b>	<b>73,436.27</b>	<b>86,604.74</b>
	<b>General Administration</b>					
	Chairman's Allowance				250.00	250.00
	Contingency					10,000.00
	Travel			188.10	188.10	1,200.00
	ICCM Membership					95.00
GA01	LALC Subscriptions	810.73	1,250.00	978.13	978.13	1,013.66
GA02	SLCC Subscription	285.00	305.00	296.00	296.00	310.00
GA03	Telephone/Internet	1,052.33	1,000.00	1,169.47	1,414.47	1,250.00
GA03	ICT Support	434.22		124.00	124.00	0.00
GA03	Photocopier	809.76		52.00	52.00	500.00
GA04	Stationery	540.58	1,300.00	259.03	400.00	400.00
GA05	Insurance	3,078.71	3,300.00	3,228.24	3,228.24	3,500.00
GA07	Internal Audit	160.00	450.00		350.00	400.00
GA07	External Audit	600.00	650.00	630.00	630.00	630.00
GA08	Accounting Software	388.00	408.00	384.69	887.00	660.00
	Cemetery Software					348.00
GA09	Training			25.00	50.00	500.00
GA09	Professional Fees			1,210.00	1,210.00	15,000.00
GA09	Payroll Support	330.00	317.00	345.60	345.60	0.00
GA09	Office 365	0.00		247.20	320.70	1,129.20
GA09	Flowers for War Memorial	117.40		69.47	120.32	200.00
GA09	Data Protection Fee	40.00		40.00	40.00	40.00
GA09	LALC Website Maintenance	150.00		150.00	150.00	150.00
GA09	Adobe Acrobat Pro	155.68		199.68	199.68	199.68
GA09	Domain Hosting	50.00		50.00	50.00	200.00
GA09	Clerk's Expenses	47.98			0.00	0.00
GA09	Consumables	58.50			50.00	150.00
GA09	Elections	0.00		81.50	81.50	1,250.00
GA09	Miscellaneous	3,005.39	6,945.00	440.18	440.18	0.00
GA13	Accounting Assistance	1,100.00	1,200.00	600.00	1,200.00	1,200.00
GA14	Interim Clerk	0.00	0.00	9,977.40	9,977.40	0.00
	<b>Total General Administration</b>	£ 13,214.28	£ 17,125.00	£ 20,745.69	£ 23,033.32	£ 40,575.54



**Pinchbeck Parish Council**  
**Budget 2024-2025**

QB Cat.	Description	Actual YE 31/03/23	Budget YE 31/03/24	YTD YE 31/03/24	Estimate YE 31/03/2024	Budget YE 31/03/25
	<b>Expenditure (Cont.)</b>					
	<b>Pinchbeck Community Hub &amp; Library</b>					
LIB02	Stationery/Postage/Printing	420.59	0.00	104.30	150.00	150.00
LIB03	Cleaning Products		0.00	54.90	75.00	100.00
LIB04	Catering/Refreshments		0.00	3.00	20.00	30.00
LIB05	Utilities	5,893.67	0.00	6,053.92	8,071.89	8,100.00
LIB06	ICT Support	295.00			0.00	0.00
LIB06	Adobe Acrobat Pro			139.79	239.64	199.68
LIB06	PAT Testing	169.98			170.00	170.00
LIB06	Window Cleaning	250.00			250.00	300.00
LIB06	Miscellaneous	925.91	0.00	545.26	545.26	300.00
LIB07	Building Maintenance	140.34	0.00	809.70	1,500.00	1,500.00
LIB08	Consumables	0.00	0.00	178.74	250.00	250.00
LIB09	TV Licence	159.00		159.00	159.00	169.50
LIB09	Events	35.63	0.00	35.11	35.11	75.00
LIB11	Washroom Services (Initial)	157.50	0.00	162.54	216.72	250.00
	<b>Total Pinchbeck Community Hub &amp; Library</b>	<b>£ 8,447.62</b>	<b>£ 0.00</b>	<b>£ 8,246.26</b>	<b>£ 11,682.62</b>	<b>£ 11,594.18</b>
	<b>Allotments</b>					
AL001	Drainage Rates Black Sluice IDB 43.727ha	1,111.06	1,200.00	1,420.63	1,420.63	1,710.00
AL002	Drainage Rates Welland & Deepings IDB 37.531ha	948.10	1,000.00	1,037.84	1,037.84	1,125.00
	<b>Total Allotments</b>	<b>£ 2,059.16</b>	<b>£ 2,200.00</b>	<b>£ 2,458.47</b>	<b>£ 2,458.47</b>	<b>£ 2,835.00</b>
	<b>Burial/Cemetery - Cherry Holt Lane</b>					
BC01	Grass Cutting	1,787.60	3,270.00	2,118.96	2,118.96	6,750.00
BC02	Trees & Hedges	0.00	1,000.00	0.00	2,500.00	5,000.00
BC03	General Maintenance	0.00	450.00	40.00	40.00	500.00
BC04	Equipment	446.67	80.00	66.67	66.67	250.00
BC05	Bin Service	884.03	750.00	712.09	812.64	850.00
BC06	SHDC Rates	553.29	600.00	472.65	472.65	600.00
	Water Usage			19.29		
BC07	Cleaning/Tidying of Cemetery	0.00	1,000.00	0.00	0.00	0.00
	<b>Total Burial/Cemetery - Cherry Holt Lane</b>	<b>£ 3,671.59</b>	<b>£ 7,150.00</b>	<b>£ 3,429.66</b>	<b>£ 6,010.92</b>	<b>£ 13,950.00</b>
	<b>Burial/Cemetery-Blue Gowt</b>					
BGC01	Grass Cutting	662.00	742.00	302.40	302.40	1,980.00
	Trees & Hedges				0.00	500.00
BGC02	General Maintenance Maintenance				0.00	1,500.00
BGC02	General Reserve	17,559.62		651.00	108,875.54	110,133.54
	<b>Total Burial/Cemetery-Blue Gowt</b>	<b>£ 18,221.62</b>	<b>£ 742.00</b>	<b>£ 953.40</b>	<b>£ 109,177.94</b>	<b>£ 114,113.54</b>
	<b>Churchyards</b>					
CY01	St Mary's Churchyard Grass Cutting	533.00	780.00	631.80	631.80	2,160.00
CY02	St Mary's Trees & Hedges		120.00		0.00	5,000.00
CY03	St Mary's Maintenance		360.00		0.00	500.00
CY04	St Bart's Churchyard Grass Cutting	1,848.30	2,064.00	1,308.96	1,308.96	6,300.00
CY05	St Barts Trees & Hedges		120.00		0.00	1,500.00
CY06	St Bart's Maintenance		360.00		0.00	500.00
	<b>Total Churchyards</b>	<b>£ 2,381.30</b>	<b>£ 3,804.00</b>	<b>£ 1,940.76</b>	<b>£ 1,940.76</b>	<b>£ 15,960.00</b>
	<b>Highways</b>					
HW03	Parish Verges SHDC	4,902.08	4,500.00		5,462.57	5,750.00
HW04	Bus Shelter Maintenance	47.48	500.00		0.00	0.00
HW05	Rotten Row Street Lighting	55.55	50.00	37.47	62.36	70.00
HW06	Penny Toft Bus Shelter Rent	10.00	10.00	10.00	10.00	10.00
HW07	Penny Toft Bus Shelter Grass		80.00		0.00	0.00
HW08	Highway Equipment	400.00	150.00	4,178.98	4,178.98	500.00
HW09	Refuse Sacks/Maint/Etc		50.00		0.00	0.00
HW11	Dog Poo Bins/Bags	1,739.06	900.00		914.40	1,219.20
	Six House Bank Car Park				4,500.00	0.00
	<b>Total Highways</b>	<b>£ 7,154.17</b>	<b>£ 6,240.00</b>	<b>£ 4,226.45</b>	<b>£ 15,128.31</b>	<b>£ 7,549.20</b>

**Pinchbeck Parish Council**  
**Budget 2024-2025**

QB Cat.	Description	Actual YE 31/03/23	Budget YE 31/03/24	YTD YE 31/03/24	Estimate YE 31/03/2024	Budget YE 31/03/25
	<b>Expenditure (Cont.)</b>					
	<b>Parish Trees</b>					
PT01	Emergency Tree Work	£ 500.00			£ 500.00	£ 1,000.00
	Parish Tree Survey	943.20	5,000.00	2,172.20	2,172.20	3,000.00
	<b>Total Parish Trees</b>	<b>£ 1,443.20</b>	<b>£ 5,000.00</b>	<b>£ 2,172.20</b>	<b>£ 2,672.20</b>	<b>£ 4,000.00</b>
	<b>Parks &amp; Open Spaces</b>					
POS01	War Memorial Grass Cutting	122.40	180.00	142.56	142.56	1,080.00
POS02	War Memorial Maintenance		500.00	0.00	0.00	500.00
	War Memorial Trees & Hedges					1,500.00
POS03	Rotten Row Grass Cutting	650.70	630.00	498.96	498.96	1,710.00
POS04	Rotten Row Play Equipment	108.50	400.00	1,214.00	1,222.00	500.00
POS04	Rotten Row General Maintenance			8.00	8.00	250.00
POS05	Rotten Row 3rd Party Inspections			90.00	90.00	99.00
	Rotten Row Trees & Hedges					1,000.00
POS061	Leaves Lake Utilities			2,160.39	2,592.47	2,700.00
POS07	Leaves Lake Play Equipment			1,721.30	1,721.30	1,500.00
POS07	Leaves Lake General Maintenance		400.00	1,222.12	1,222.12	1,500.00
POS08	Leaves Lake 3rd Party Inspections			90.00	90.00	99.00
	Leaves Lake Trees & Hedges					4,000.00
POS061	Leaves Lake Field Grass Cutting				0.00	750.00
POS09	Glebe Field Play Equipment	450.00	450.00	1,129.00	2,000.00	500.00
POS10	Glebe Field Dyke Cleaning		100.00		0.00	500.00
POS11	Glebe Field Grass Cutting		500.00		0.00	750.00
POS12	Glebe Field 3rd Party Inspections		400.00	90.00	90.00	99.00
	Glebe Field Trees & Hedges					5,000.00
POS13	Village Sign Grass Cutting	73.60	96.00	77.76	77.76	810.00
POS13	Village Sign Maintenance			990.00	990.00	0.00
POS15	Market Way Verge Grass Cutting	110.40	144.00	116.64	116.64	450.00
	Pinchbeck Wood					1,000.00
	<b>Total Parks/Open Spaces</b>	<b>£ 1,515.60</b>	<b>£ 3,800.00</b>	<b>£ 9,550.73</b>	<b>£ 10,861.81</b>	<b>£ 26,297.00</b>
	<b>S137 Payments &amp; Grants</b>					
S137	Remembrance Day			856.12	856.12	1,000.00
S137	Christmas Tree	355.00	600.00	707.89	707.89	950.00
S137	Grants	2,214.00		2,945.00	3,245.00	3,500.00
	<b>Total S137 Payments &amp; Grants</b>	<b>£ 2,569.00</b>	<b>£ 600.00</b>	<b>£ 4,509.01</b>	<b>£ 4,809.01</b>	<b>£ 5,450.00</b>
	<b>Other Donations</b>					
S13702	MacMillan Cancer (from Fund Raising)			2,175.00	2,175.00	0.00
S13702	Marie Curie (from Fund Raising)			2,175.00	2,175.00	0.00
S13702	St Barnabas Hospice (from Fund Raising)		50.00	2,175.00	2,175.00	0.00
	<b>Total Other Donations</b>	<b>£ 0.00</b>	<b>£ 50.00</b>	<b>£ 6,525.00</b>	<b>£ 6,525.00</b>	<b>£ 0.00</b>
	<b>Total Expenses</b>	<b>£ 123,178.71</b>	<b>£ 112,486.00</b>	<b>£ 120,413.29</b>	<b>£ 267,924.73</b>	<b>£ 330,129.20</b>
	<b>Net Operating Income</b>	<b>£ 116,104.90</b>	<b>£ 41,550.00</b>	<b>£ 84,762.70</b>	<b>-£ 58,982.49</b>	<b>-£ 130,667.73</b>
	<b>Other Expenses</b>					
	<b>Additions/Contingencies</b>	<b>133,520.90</b>	<b>41,000.00</b>	<b>34,580.92</b>	<b>34,580.92</b>	<b>0.00</b>
	<b>Total Other Expenses</b>	<b>£ 133,520.90</b>	<b>£ 41,000.00</b>	<b>£ 34,580.92</b>	<b>£ 34,580.92</b>	<b>£ 0.00</b>
	<b>Net Income</b>	<b>-£ 17,416.00</b>	<b>£ 550.00</b>	<b>£ 50,181.78</b>	<b>-£ 93,563.41</b>	<b>-£ 130,667.73</b>
	<b>Closing Balance</b>	<b>£ 432,348.00</b>	<b>£ 432,898.00</b>	<b>£ 482,529.78</b>	<b>£ 338,784.59</b>	<b>£ 208,116.86</b>

**Pinchbeck Parish Council  
Budget 2024-2025**

QB Cat.	Description	Actual YE 31/03/23	Budget YE 31/03/24	YTD YE 31/03/24	Estimate YE 31/03/2024	Budget YE 31/03/25
	<b>Budget (Cont.)</b>					
	<b>Closing Balance</b>	£ 432,348.00	£ 432,898.00	£ 482,529.78	£ 338,784.59	£ 208,116.86
	<b>Earmarked Reserves</b>					
	Cemetery		204,692.68			0.00
	Carnival		8,097.66			8,097.66
	Library		55,189.22			15,000.00
	Village Sign				247.55	247.55
	Office Equipment		0.00			750.00
	Play Equipment		0.00			15,000.00
	Street Furniture		0.00			5,000.00
	<b>Total Earmarked Reserve</b>		£ 267,979.56			£ 44,095.21
	<b>General Reserves/Working Balance</b>		£ 164,918.44			£ 164,021.65
	<b>% of Precept</b>		<b>147%</b>			<b>122%</b>

Precept	£ 102,500.00	£ 112,236.00	£ 112,236.00	£ 112,236.00	£ 134,850.00
Precept Δ% Yr/Yr	-4.1%	9.5%	9.5%	9.5%	20.1%
Tax base	1,914	1,945	1,945	1,945	1,991
Precept per household at Band D	£ 53.55	£ 57.70	£ 57.70	£ 57.70	£ 67.73
Precept per household at Band D Δ%		7.8%	7.8%	7.8%	17.4%