



# PINCHBECK PARISH COUNCIL

**Notice is hereby given**, and all members of the Council are summoned to attend a meeting of the Parish Council to be held 19:30hrs Monday, 25 March 2024 at the Pinchbeck Community Hub & Library.

Clerk to Pinchbeck Parish Council

20 March 2024

[pinchbeckparish@btconnect.com](mailto:pinchbeckparish@btconnect.com)

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## AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable interests and to consider requests for dispensation.
3. To receive representations from members of the public<sup>i</sup>.
4. To approve the [minutes](#) of Parish Council meeting held Tuesday, 05 March 2024.
5. To receive the chairman's report
6. To receive the clerk's report / matters arising not on the agenda.
7. Financial Matters
  01. To approve the February [bank reconciliation & cash book](#).
  02. To approve March payments.
  03. To receive the internal auditor's [intermediate report](#).
8. To consider recent correspondence.
9. To consider planning applications.
10. To note District Council planning decisions.
11. To consider Highways' matters
12. Committees
  01. Community Hub & Library Committee.
    - i. To adopt Pinchbeck Community Hub & Library Committee terms of reference.
    - ii. To propose new member and co-option appointments to the library committee.
    - iii. To adopt a new room charging policy.
    - iv. To adopt new booking terms & conditions.
    - v. To consider additional [proposals](#) (Cllr Smith).

02. To resolve to appoint chairpersons to the following committees:
  - i. Personnel (Cllrs Garner, Gregory, Jeffery, Savage, Smith).
  - ii. Community Hub & Library (Cllrs Andrew, Gregory, Roizer, Sear, Smith, new appts).
  - iii. Open Spaces & Assets (Cllrs Avery, Chamberlain, Garner, Moore, Roizer, Savage, Sear, Tweddell, Wood).
03. To resolve to call on the committee chairpersons to arrange their next committee meetings, in consultation with the clerk.
13. Next Parish Council meeting: 19.30hrs Monday, 29 April 2024.
14. To resolve on moving into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).
15. To consider quotes for work.
16. Parish Council land
  01. To receive updates on arrangements for the use of the Parish Council's playing fields and to resolve appropriately.
  02. To receive update on land encroachment issues and to resolve appropriately.
  03. To receive update on land registration.
17. To consider any staffing & administration matters.

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<sup>i</sup> Fifteen minutes is set aside for public participation, when a short statement may be made, or a question asked about items on the agenda, or other matters. Individual members of the public may speak for a maximum of 3 minutes. Anyone wishing to speak should raise their hand and wait to be asked by the chair. A question shall not require a response nor start a debate. Unless otherwise indicated, members of the public may not speak at any other time.