



Pinchbeck Parish Council

Open Spaces & Assets Committee

Minutes of meeting held 19:00hrs, Monday, 09 September 2024, at The Hub, 48 Knight Street, Pinchbeck, PE11 3RU.

Present: Cllr Andrew Chamberlain, Cllr Terry Moore (chairman), Cllr Ann Savage, Cllr Phil Tweddell, Cllr Oliver Wood, Mr Robert Smith (clerk).

Absent: Cllr James Avery, Cllr Geoff Garner, Cllr Dean Roizer, Cllr Peter Ruysen, Cllr Ben Sear.

Any action points to be undertaken by the clerk, unless otherwise stated.

24.44. Apologies for absence were received from Cllr Avery, Cllr Garner, Cllr Ruysen.

24.45. There were no declarations of disclosable interest nor requests for dispensation.

24.46. It was **resolved** to approve the minutes of the previous meeting held 23 July 2024.

24.47. It was **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).

24.48. Previously approved works

01. Cllr Moore reported that Blue Gowt Lane would be closed until 22nd September whilst works creating the vehicular access to the new cemetery was completed.

02. The clerk reported that a dedication service was being planned by her family for the Barbara Camps memorial bench and tree for 1pm Sunday 13th October 2024.

03. Cllr Chamberlain reported that the resurfacing of the car park on Six House Bank would now take place w/c 16 September 2024. The clerk would revise the car park closure notice accordingly.

04. The clerk reported that work on the Parish Council benches had been completed. One bench that had a problem with flaking paint was to be redone.

05. The clerk reported that the railings at the Cherry Holt Lane cemetery had been removed for renovation and repainting.

06. The clerk reported that works for the removal of shrubbery at the front of Cherry Holt Lane Cemetery, work soil, and reseed with grass @ £575.00 had been ordered. Cllr Moore would check with the contractor for the expected completion date.

07. The clerk reported that works for the removal of unauthorised chain linked posts at Leaveslake Drove had been ordered, along with strimming along part of the boundary. Cllr Chamberlain would check on progress of these works.

08. Cllr Moore reported that works to remove a dead tree identified on Rotten Row playing field had been ordered.

24.49. Assets Register

01. Cllr Tweddell and Cllr Garner had updated outside assets on the asset register, adding photographs and What3Words locations. Further work on assets in West Pinchbeck was continuing.

24.50. After agreeing to an additional clause, it was **resolved** to recommend to full council, approval of the draft tree policy.

24.51. It was **resolved** for the clerk to progress with a proposal for bringing in an outside contractor to provide proposals to address outstanding action points required on play equipment.

24.52. Defibrillators

01. The clerk would be initiating the latest quarterly status checks on the Parish Council's three defibrillators and update records on thecircuit.uk accordingly.
02. Regarding identifying other defibrillators operating in the Parish, Cllr Chamberlain would contact West Pinchbeck School about getting its defibrillator listed as operational.

24.53. Future agenda items

01. To arrange for an updated agreement with the Woodland Trust for the maintenance of Pinchbeck Wood. Cllr Moore to arrange meeting in advance, to include Cllr Savage and Cllr Wood.
02. Consideration of quotes for bench at Six House Bank carpark and by Barbara Camps memorial tree at Blue Gowt Lane field, to be put on the agenda of the next full Parish Council meeting (Cllr Tweddell).
03. Consideration of a District Council supported community orchard to go on the agenda of the next full Parish Council meeting (Cllr Moore).
04. Planned Preventive Maintenance (PPM) for the Council's play equipment.

24.54. The next meeting was to be held 19:00hrs, 14th October 2024, at The Hub.

The chairman closed the meeting at 20.06hrs.