



# Pinchbeck Parish Council

## Minutes of the Finance Committee meeting, held in the Community Hub & Library, 19:00hrs Monday, 21 October 2024

**Present:** Cllr James Avery, Cllr Emma Beavis, Cllr Andrew Chamberlain, Cllr Sam Jeffery (chair), Cllr Terry Moore, Mr Robert Smith (clerk).

**Absent:** Cllr Lynne Andrew, Cllr Peter Ruysen, Cllr Phil Tweddell.

- 24.24. Apologies for absence were received from Cllr Andrew and Cllr Tweddell.
- 24.25. There were no declarations of disclosable interest nor requests for dispensation.
- 24.26. It was **resolved** to approve the minutes of the previous meeting held 22 April 2024.
- 24.27. It was **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).
- 24.28. It was noted that Barclaycard had inactivated all the Council's credit cards following the notification of the death of Mrs Camps. The clerk was attempting to resolve the matter. In the meantime, it was **resolved** that appropriate payments could temporarily be made by the clerk using his personal credit card, to be reclaimed against expenses, giving full documentation for all transactions.
- 24.29. It was noted that an application for a Lloyds Multipay card to be held by the clerk, as previously approved by the Parish Council, had been rejected due to the Unity Trust Bank providing an out-of-date application form. The application would be resubmitted in due course.
- 24.30. It was **resolved** to recommend to full council, approval of the 2nd quarter budget vs expenditure review.
- 24.31. Subject to making amendments to reflect minimum wage rates and any tax changes published in the Government's Autumn Budget on 30 October 2024, it was **resolved** to recommend to full council approval of the draft salaries budget for 2024-25.
- 24.32. Draft Financial Budget 2024-25
01. It was **resolved** to recommend setting an earmarked reserve for the replacement of play equipment at 10% of the capital outlay per annum.
  02. It was **resolved** that a working party consisting of Cllr Avery, Cllr Chamberlain, Cllr Moore and the clerk would undertake a site survey to assess a quote for repair and maintenance for the Council's play equipment.
  03. The clerk would provide copies of Wicksteed play equipment invoices for purchases made in 2022 to Cllr Moore.
- 24.33. Date of next meeting: 19:00hrs, Monday 13 January 2025.

The chair closed the meeting at 20.26hrs.