



PINCHBECK PARISH COUNCIL

Notice is hereby given, and all members of the Council are summoned to attend a **special meeting** to discuss the proposed **PlayZone multi-use games area** and to resolve appropriately on grant application, document signing, and financial commitments. To be held 19:30hrs Monday, 17 February 2025 at the Pinchbeck Hub & Library.

Robert Smith

Clerk to Pinchbeck Parish Council
12 February 2025
clerk@pinchbeck-pc.gov.uk

AGENDA

1. To note members' attendance and to record apologies for absence
2. To receive declarations of interest from members relating to the PlayZone project.
3. To allow members of the public to raise questions or comments about the PlayZone proposal.
4. To review, discuss, and resolve on the following key documents:
 - i. Football Foundation Grant Offer Letter & General Terms and Conditions
 - ii. PlayZone Framework Alliance Contract (FAC-1) and legal obligations
 - iii. Business Plan and supporting report.
 - iv. Financial and risk implications for the Parish Council

Resolution: That the Council has undertaken all necessary due diligence and is satisfied with the obligations, terms, and conditions of the PlayZone project.

5. To consider & resolve on submitting c. £230,000 grant application to the Football Foundation.

Resolution: To approve the submission of the grant application and delegate authority to the Clerk/Chairman to sign all necessary documentation on behalf of the Council.

6. To consider and approve the allocation of c. £70,000 in matched funding from S106 earmarked reserves.

Resolution: To authorise the allocation of S106 reserves for the PlayZone project and ensure that the funds are used in accordance with regulatory and legal requirements.

7. To review and resolve on the signing of:
 - i. The Joining Agreement with the Football Foundation.
 - ii. The Instruction to Proceed (subject to grant approval and contract finalisation)
 - iii. Any other legal agreements, undertakings, or obligations required under the PlayZone framework.

Resolution: To authorise the Clerk/Chairman to sign the necessary agreements on behalf of the Parish Council.

8. To agree on the next steps for PlayZone project delivery, including:
 - i. Engagement with the Football Foundation and appointed contractors
 - ii. Compliance with procurement, planning, and regulatory requirements.
 - iii. Oversight, monitoring, and risk management procedures.

Resolution: To establish a dedicated PlayZone Working Party responsible for project oversight, stakeholder engagement, and ensuring compliance with all contractual and financial conditions.

9. To confirm the date of the next meeting for discussion of the PlayZone project.