



# PINCHBECK PARISH COUNCIL

**Notice is hereby given**, and all members of the Council are summoned to attend a meeting of the Parish Council to be held 19:30hrs Monday, 31 March 2025 at The Hub, 48 Knight Street, Pinchbeck, PE11 3RU.

Clerk to Pinchbeck Parish Council  
27 March 2025  
[clerk@pinchbeck-pc.gov.uk](mailto:clerk@pinchbeck-pc.gov.uk)

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## AGENDA

1. To note members' attendance and to receive apologies for absence.
2. Declarations of pecuniary interests or other disclosable interests, or any written requests to grant a dispensation.
3. To resolve to declare a vacancy on the Parish Council arising from Cllr Dean Roizer's failure to attend without prior approval, any meeting of the Parish Council within the last six months, in accordance with Section 85 of the Local Government Act 1972.
4. To approve the minutes of the Parish Council meeting held Monday, 27 January 2025 and of the minutes of the Special Parish Council meeting held Monday, 17 February 2025.
5. Representations from members of the public<sup>i</sup>.
6. Chairman's report.
7. Clerk's report/matters arising from the last meeting.
8. Financial Matters
  - i. To approve January & February 2025 bank reconciliation & transactions.
  - ii. To approve February and March 2025 payments.
  - iii. To receive internal auditor's intermediate report.
  - iv. To resolve for the Administration Assistant to have online access to the Parish Council's bank accounts with authority to view accounts and to submit payments for authorisation.
9. Recent correspondence.
10. Planning applications.
11. District Council planning decisions.
12. Highways' matters / Traffic Strategy.
  - i. Consultation on Pinchbeck speed reduction proposals.
  - ii. To report on meeting held with Highways' Officer held 18 February 2025.
  - iii. Other Highways' matters.
13. Cemetery prices 2025/2026.
14. Next meeting: Monday, 28 April 2025
15. To resolve to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2)
16. Parish Council land *[confidential terms of tenders, proposals in negotiations]*.
17. Quotes for works *[confidential terms of tenders, proposals in negotiations]*.
18. Staffing & administration *[confidential conditions of employment, grievance or disciplinary proceedings, personal matters]*.
  - i. To resolve on implementing pay review in line with approved salary budget for non-administrative staff.
  - ii. Other staffing & administration matters.

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<sup>i</sup> 15 minutes are reserved for members of the public to make short statements or ask about issues. Each speaker has a 3-minute limit. Raise your hand to speak and wait for the chair's invitation. Questions will not require a reply nor start a debate. Further public commentary is not allowed during the meeting.