



# Pinchbeck Parish Council

**Minutes of the Annual Parish Council meeting held 19:30hrs,  
Monday, 19 May 2025, at The Hub, 48 Knight Street, Pinchbeck,  
PE11 3RU**

**Present:** Cllr James Avery, Cllr Andy Chamberlain, Cllr Geoff Garner, Cllr Audrey Gregory, Cllr Samantha Jeffery, Cllr Terry Moore, Cllr Peter Ruysen, Cllr Ann Savage, Cllr John Smith, Mr Robert Smith (Clerk), Mrs Nicola Jowett (Administration Assistant), one member of the public.

**Absent:** Cllr Emma Beavis, Cllr Phil Tweddell, Cllr Oliver Wood

*Unless otherwise stated, actions to be undertaken by the clerk.*

- 25.071. Cllr Avery nominated Cllr Ann Savage for the position of Chair, seconded by Cllr Peter Ruysen. There being no other nominations, it was unanimously **resolved** to elect Cllr Ann Savage as Chair for the ensuing year.
- 25.072. It was unanimously **resolved** to elect Cllr Avery as Deputy Chair for the ensuing year.
- 25.073. Apologies for absence were received from Cllr Beavis, Cllr Tweddell, Cllr Wood, and District Cllr Sneath.
- 25.074. There were no declarations of disclosable interests, nor requests for dispensation.
- 25.075. There were no representations from members of the public.
- 25.076. It was **resolved** to approve the minutes of the Parish Council meeting held 28 April 2025.
- 25.077. Cllr Avery had given his previous chairman's report earlier in the meeting. There was no additional report.
- 25.078. Clerk's report / matters arising not on the agenda.
01. The Hub & Library had been experiencing Broadband issues due to a BT error whilst upgrading the phone lines. The issue was being addressed.
  02. Planning comments had been submitted to the District Council (SHDC), as resolved.
  03. Work on the Emergency Community Plan, headed by Cllr Savage, was to be organised.
  04. The application for access to Barclays with signatory changes was still in progress.
  05. The Lloyds payment card via Unity Trust Bank for the clerk had arrived. It was **resolved** to acquire a card for Admin Assistant.
  06. A new baby changing unit was still to be fitted in the men's/disabled toilets in the hub.
  07. Mole clearance of the War Memorial had been completed.
  08. Drone photography of Cherry Holt Cemetery was underway.
  09. The extended warranty of the Elan City speed signs had been commissioned.
  10. A meeting with Centurion Traffic Management for the Remembrance Day parade had been arranged.
  11. Additional quotes for the repair of the Glebe Field driveway were yet to be reviewed by the Open Spaces committee.
- 25.079. Appointments to committees were **resolved** as follows (new members in **bold**).
01. Finance Committee: Cllr Avery, Cllr Beavis, Cllr Chamberlain, Cllr Jeffery, Cllr Moore, Cllr Ruysen, Cllr Tweddell.
  02. Personnel Committee: Cllr Garner, Cllr Gregory, Cllr Jeffery, Cllr Savage, Cllr Smith, **Cllr Wood**.
  03. Hub & Library Committee: Cllr Beavis, **Cllr Jeffery**, Cllr Gregory, **Cllr Savage**, Cllr Smith.
  04. Cemetery Committee: Cllr Avery, Cllr Beavis, Cllr Moore, Cllr Ruysen, Cllr Savage, Cllr Wood.
  05. Open Spaces Committee: Cllr Avery, Cllr Chamberlain, Cllr Garner, Cllr Moore, Cllr Ruysen, Cllr Savage, Cllr Tweddell, Cllr Wood.
- 25.080. It was **resolved** to nominate to representatives on outside bodies.

01. South Holland Voluntary Hospital Car service: Cllr Garner.
02. Police Liaison: Cllr Smith.
03. Village Hall Committee: Cllr Avery, Cllr Beavis.

**20:24hrs Cllr Smith left the meeting.**

25.081. Financial matters.

1. It was **resolved** to approve April 2025 bank reconciliation & transactions (see appendix 1).
2. It was **resolved** to approve to 19 May 2025 payments (see appendix 2).
3. It was **resolved** to approve the dates for the exercise of public rights – Thursday 26 June 2025 to Wednesday 6 August 2025.
4. It was **resolved** to approve the financial accounts for y/e 31 March 2025.
5. It was noted that LGA 1972, s137 expenditure for y/e 31/03/2025 of £3,712.89 inclusive of VAT, was within the Parish limit (£10.81 x 4,861 electors = £52,560.41).
6. It was **resolved** to adopt an Asset Register De Minimis Policy, with a threshold of £100 for individual asset registration, effective from 1 April 2025.
7. It was **resolved** to approve the Asset Register as at 31/03/2025.
8. It was **resolved** to approve bank mandates and account signatories.
9. It was **resolved** to approve existing variable direct debits.
10. It was **resolved** to adopt updated Financial Regulations as circulated by the clerk.
11. It was **resolved** to adopt an updated Risk Register as circulated by the clerk.

**20:36hrs Cllr Smith returned to the meeting.**

25.082. Correspondence.

01. An intended donation to Pinchbeck Youth Club from the previous club was noted with thanks.
02. It was **resolved** to delegate investigating the purchase of a lidded bin at the Leaveslake Drove Play Area, to the Open Spaces Committee.
03. It was **resolved** to task to the Open Spaces Committee a review of the locations and emptying of Parish Council waste bins.
04. It was noted that SHDC were adopting a 'no mow' May.
05. The bus stop on Pennytoft Lane/Mountbatten Way was scheduled to be cleaned later in the week. Following a refusal by Lincolnshire County Council to address weeds at the bus stop, Parish Council contractors were to be instructed. A review of the cleaning and inspection of the Parish Council's bus stops was to be undertaken.

25.083. Planning applications

01. H14-0466-25: Seckford Lodge, Spalding Road, PE11 3UD. Extensions & alterations. It was **resolved** to support the proposal.
02. H14-0469-25: The Anglian Business Centre, Mill Green Road, PE11 3PY. Compliance conditions. It was **resolved** to make no comment.
03. H14-0451-25: The Anglia Business Centre, Mill Green Road, PE11 3PU. Non-material amendment. It was **resolved** to make no comment.
04. H14-0440-25: 4 Redmile Close, PE11 3UT. Rear extension. It was **resolved** to support the proposal.
05. H14-0434-25: Crowtree Farm, Old Hall Lane, PE11 4AJ. Detached Garage. It was **resolved** to support the proposal.
06. H14-0414-25: Land north of Wardentree Lane. Non-material amendment. It was **resolved** to make no comment.
07. H14-0393-25: 8 Ravensbourne Road, PE11 5AE. First Floor Extension. It was **resolved** to support the proposal.

25.084. The Council noted the following South Holland planning decisions.

01. H14-0399-25: Off Mill Green Road, PE11 3PU. Agricultural Storage Building. Approved.
02. H14-0275-25: Manor Lodge, Herdgate Lane, PE11 3UP. Extension. Refused.
03. H14-0229-25: The Anglia Business Centre, Mill Green Road, PE11 3PU. Condition Compliance. Approved.

04. H14-0219-25: Whitebeams, 1 Money Bridge Lane, PE11 3QB. Replacement single storey extension. Approved.
05. H14-0176-25: 1 Oldham Drive, PE11 3XZ. Extension. Approved.
- 25.085. Highways matters.
01. Cllr Savage and Cllr Moore were to review the Council's Traffic Management Strategy.
- 25.086. It was **resolved** to submit SHDC registration to permit on-site food preparation at the Hub.
- 25.087. The Finance Committee would be undertaking a review of Farm Business tenancies and allotments.
- 25.088. It was **resolved** to approve current agreements and arrangements with outside bodies including Lincolnshire County Council (LCC) grass cutting agreement and The Hub Lease, which was subject to renewal April 2026.
- 25.089. It was **resolved** to approve subscriptions as circulated by the clerk.
- 25.090. It was **resolved** to approve updated Standing Orders as circulated by the clerk.
- 25.091. It was **resolved** to readopt all other existing policies and procedures.
- 25.092. It was **resolved** to approve the following Parish Council meetings commencing at 19:30hrs for the forthcoming year:
- 23 June 2025
  - 28 July 2025 (to be held at West Pinchbeck Village Hall)
  - 29 September 2025
  - 27 October 2025
  - 17 November 2025
  - 15 December 2025
  - 26 January 2026
  - 23 February 2026
  - 30 March 2026
  - 27 April 2026
  - 18 May 2026 (Annual Meeting of the Parish Council)
- 25.093. It was **resolved** to hold the Annual Assembly of the Parish Meeting 18:30hrs Monday, 16 March 2026.

***21:17hrs one member of the public left the meeting.***

- 25.094. It was **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2)
- 25.095. To consider quotes for work.
01. It was **resolved** to award works for new railings at Cherry Holt Cemetery to RB Wood and Weld @ £2,527.50 excl. VAT.
02. It was **resolved** to go ahead with quote from TN Sneath to level the soil heap at Cherry Holt Cemetery @ £750.00 excl. VAT.
- 25.096. Parish Council land.
01. The clerk and Cllr Moore would undertake a site review of Parish Council land at Starlode Drove.
02. It was **resolved** to write off Farm Business Tenancy (FBT) invoice relating to tenancy verbally surrendered to the previous clerk.
03. It was **resolved** for the clerk to write to FBT tenant regarding overdue payment.
04. A meeting had been arranged with Longstaff to discuss outstanding matters.
05. Pending matters relating to the Glebe Field were to be actioned.
- 25.097. Staffing & Administration.
01. The Personnel Committee were to consider the matter of annual staff appraisals.

The Chair closed the meeting at 21:50hrs.

## Pinchbeck Parish Council

|          |   |            |                   |
|----------|---|------------|-------------------|
| <b>A</b> | <b>Bank Reconciliation at 30/04/2025</b>            |            |                   |
|          | Cash in Hand 01/04/2025                             |            | 262,790.33        |
|          | <b>ADD</b><br>Receipts 01/04/2025 - 30/04/2025      |            | 154,088.47        |
|          | <b>SUBTRACT</b><br>Payments 01/04/2025 - 30/04/2025 |            | 416,878.80        |
|          |   |            | 31,327.07         |
| <b>A</b> | <b>Cash in Hand 30/04/2025</b><br>(per Cash Book)   |            | <b>385,551.73</b> |
| <b>B</b> | Cash in hand per Bank Statements                    |            |                   |
|          | Petty Cash 30/04/2025                               | 0.00       |                   |
|          | Barclays Community 70724238 30/04/2025              | 10,815.50  |                   |
|          | Barclays Community 33431517 30/04/2025              | 1,375.01   |                   |
|          | Barclays Community (AKoEF) 53117250 30/04/2025      | 0.00       |                   |
|          | Barclays Business Premium ME 00573857 30/04/2025    | 339,724.86 |                   |
|          | Barclays Parish IAS 70724246 30/04/2025             | 0.00       |                   |
|          | Unity Trust Current T1 20507279 30/04/2025          | 994.00     |                   |
|          | Unity Trust Instant Access 20507282 30/04/2025      | 32,642.36  |                   |
|          |   |            | <b>385,551.73</b> |
|          | Less unrepresented payments                         |            |                   |
|          |   |            | 385,551.73        |
|          | Plus unrepresented receipts                         |            |                   |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |            | <b>385,551.73</b> |
|          | <b>A = B Checks out OK</b>                          |            |                   |

## Pinchbeck Parish Council

## Transactions for All Banks (From 01/04/2025 to 30/04/2025)

| Voucher | Date       | Bank               | Cost Code            | Chq/Rec No.   | Description                                      | Supplier                | Net        | VAT    | Total      | Balance           | Cashed date |
|---------|------------|--------------------|----------------------|---------------|--|-------------------------|------------|--------|------------|-------------------|-------------|
|         |            |                    |                      |               | <b>STARTING BALANCE</b>                          |                         |            |        |            | <b>262,790.33</b> |             |
| 12      | 01/04/2025 | Barclays Commu     | Room Hire            | POST OFFICE   | Room Hire  | Pinchbeck Tots          | 114.00     |        | 114.00     | 262,904.33        | 30/04/2025  |
| 13      | 01/04/2025 | Barclays Commu     | Room Hire            | POST OFFICE   | Room Hire  | Crafty Natter           | 101.00     |        | 101.00     | 263,005.33        | 30/04/2025  |
| 14      | 01/04/2025 | Barclays Commu     | Donations            | POST OFFICE   | Cake Sale Donation                               | All Kinds of Everything | 148.32     |        | 148.32     | 263,153.65        | 30/04/2025  |
| 16      | 01/04/2025 | Barclays Commu     | All Kinds of Everyth | POST OFFICE   | Shop Income                                      | All Kinds of Everything | 25.20      |        | 25.20      | 263,178.85        | 30/04/2025  |
| 15      | 01/04/2025 | Barclays Commu     | Miscellaneous        | POST OFFICE   | CPR Training                                     | Barclays Bank Plc       | 30.00      |        | 30.00      | 263,208.85        | 30/04/2025  |
| 15      | 01/04/2025 | Barclays Commu     | Waste Disposal       |               | Waste Bin Collection                             | Better Waste Solutions  | -49.27     | -9.85  | -59.12     | 263,149.73        | 30/04/2025  |
| 1       | 09/04/2025 | Barclays Commu     | Room Hire            | S Tomlinson   | Room Hire  | Happy Little Hands      | 75.00      |        | 75.00      | 263,224.73        | 30/04/2025  |
| 7       | 09/04/2025 | Barclays Commu     | Room Hire            | POST OFFICE   | Room Hire  | Glen Crafters           | 25.00      |        | 25.00      | 263,249.73        | 30/04/2025  |
| 17      | 09/04/2025 | Barclays Commu     | Subscriptions        |               | HR & H&S Support                                 | Croner Group Ltd        | -230.22    | -46.04 | -276.26    | 262,973.47        | 30/04/2025  |
| 12      | 09/04/2025 | Unity Trust Curren | Waste Disposal       |               | Skip Hire  | Bourne Skip Hire & Re   | -195.83    | -39.17 | -235.00    | 262,738.47        | 30/04/2025  |
| 16      | 09/04/2025 | Barclays Commu     | Utilities            |               | Electricity Supply                               | Yü Energy Retail Limit  | -179.85    | -8.99  | -188.84    | 262,549.63        | 30/04/2025  |
| 13      | 10/04/2025 | Unity Trust Curren | Noticeboards         |               | Supply & Install bespoke oak noticeboard - 50% I | Willow Tree Bespoke     | -562.50    |        | -562.50    | 261,987.13        | 30/04/2025  |
| 6       | 14/04/2025 | Barclays Commu     | Room Hire            | POST OFFICE   | Room Hire - Wednesday Art March 25               | U3A Art Group           | 40.00      |        | 40.00      | 262,027.13        | 30/04/2025  |
| 8       | 14/04/2025 | Barclays Commu     | Room Hire            | POST OFFICE   | Room Hire  | Monday Art              | 125.00     |        | 125.00     | 262,152.13        | 30/04/2025  |
| 9       | 14/04/2025 | Barclays Commu     | Room Hire            | POST OFFICE   | Room Hire  | Tuesday Art Group       | 100.00     |        | 100.00     | 262,252.13        | 30/04/2025  |
| 5       | 14/04/2025 | Barclays Commu     | All Kinds of Everyth | POST OFFICE   | Photocopying                                     | All Kinds of Everything | 5.00       |        | 5.00       | 262,257.13        | 30/04/2025  |
| 10      | 14/04/2025 | Barclays Commu     | All Kinds of Everyth | POST OFFICE   | Photocopying                                     | All Kinds of Everything | 3.10       |        | 3.10       | 262,260.23        | 30/04/2025  |
| 11      | 14/04/2025 | Barclays Commu     | All Kinds of Everyth | POST OFFICE   | Shop Income                                      | All Kinds of Everything | 79.50      |        | 79.50      | 262,339.73        | 30/04/2025  |
| 2       | 15/04/2025 | Barclays Commu     | Insurance            | HISCOX        | Insurance claim re Bus Shelter                   | Barclays Bank Plc       | 4,750.35   |        | 4,750.35   | 267,090.08        | 30/04/2025  |
| 18      | 16/04/2025 | Barclays Commu     | Subscriptions        | INTUIT LIMITE | QuickBooks Subscription                          | Intuit Ltd              | -47.00     | -9.40  | -56.40     | 267,033.68        | 30/04/2025  |
| 3       | 22/04/2025 | Barclays Commu     | Room Hire            | LPFT BACS B   | EFA groups & Practitioner use Tuesdays - March   | Lincolnshire Partnersh  | 2,000.00   |        | 2,000.00   | 269,033.68        | 30/04/2025  |
| 4       | 24/04/2025 | Barclays Commu     | Room Hire            | CCCOUNCIL F   | 61 x 2 hour contact sessions @£12.50 p/h. Augu   | Supervised Contact S    | 1,525.00   |        | 1,525.00   | 270,558.68        | 30/04/2025  |
| 10      | 24/04/2025 | Unity Trust Curren | Subscriptions        |               | Membership Renewal                               | ICCM                    | -105.00    |        | -105.00    | 270,453.68        | 30/04/2025  |
| 18      | 25/04/2025 | Barclays Commu     | Precept              | SOUTH HOLL    | Precept  | South Holland District  | 144,642.00 |        | 144,642.00 | 415,095.68        | 30/04/2025  |
| 17      | 30/04/2025 | Barclays Commu     | Cemetery Fees        | MARK FORTH    | Cemetery Interment                               | Mark Forth Independe    | 300.00     |        | 300.00     | 415,395.68        | 30/04/2025  |
| 23      | 30/04/2025 | Unity Trust Curren | Salaries             |               | Admin. Asst's Salary                             | Pinchbeck Parish Cou    | -1,146.25  |        | -1,146.25  | 414,249.43        | 30/04/2025  |
| 24      | 30/04/2025 | Unity Trust Curren | Salaries             |               | Salary   | Pinchbeck Parish Cou    | -547.90    |        | -547.90    | 413,701.53        | 30/04/2025  |
| 22      | 30/04/2025 | Unity Trust Curren | NIC & PAYE           | 475PC001051   | NIC & PAYE                                       | HMRC                    | -1,760.73  |        | -1,760.73  | 411,940.80        | 30/04/2025  |
| 25      | 30/04/2025 | Unity Trust Curren | Salaries             |               | Clerk's Salary                                   | Pinchbeck Parish Cou    | -3,032.76  |        | -3,032.76  | 408,908.04        | 30/04/2025  |
| 26      | 30/04/2025 | Unity Trust Curren | Salaries             |               | Salary   | Pinchbeck Parish Cou    | -309.84    |        | -309.84    | 408,598.20        | 30/04/2025  |
| 27      | 30/04/2025 | Unity Trust Curren | Pension              | P30104        | Pension Contributions                            | West Yorkshire Pensic   | -1,795.23  |        | -1,795.23  | 406,802.97        | 30/04/2025  |
| 29      | 30/04/2025 | Unity Trust Curren | Travel               |               | Clerk's Expenses                                 | Pinchbeck Parish Cou    | -102.60    |        | -102.60    | 406,700.37        | 30/04/2025  |
| 30      | 30/04/2025 | Unity Trust Curren | Subscriptions        |               | Clerk's Expenses                                 | Microsoft Limited       | -20.60     | -4.12  | -24.72     | 406,675.65        | 30/04/2025  |

## Pinchbeck Parish Council

## Transactions for All Banks (From 01/04/2025 to 30/04/2025)

| Voucher                             | Date       | Bank               | Cost Code          | Chq/Rec No.    | Description   | Supplier                | Net               | VAT              | Total             | Balance           | Cashed date |
|-------------------------------------|------------|--------------------|--------------------|----------------|---|-------------------------|-------------------|------------------|-------------------|-------------------|-------------|
| 31                                  | 30/04/2025 | Unity Trust Curren | Subscriptions      |                | Clerk's Expenses                                    | Microsoft Limited       | -54.60            | -10.92           | -65.52            | 406,610.13        | 30/04/2025  |
| 32                                  | 30/04/2025 | Unity Trust Curren | Subscriptions      |                | Clerk's Expenses                                    | Adobe Systems Softw     | -16.64            | -3.33            | -19.97            | 406,590.16        | 30/04/2025  |
| 34                                  | 30/04/2025 | Unity Trust Curren | Bank Charges       | Service Charge | Service Charge                                      | Unity Trust Bank plc    | -6.00             |                  | -6.00             | 406,584.16        | 30/04/2025  |
| 2                                   | 30/04/2025 | Unity Trust Curren | GLL Library Resou  |                | Library Charges                                     | GLL (Trading) Limited   | -10.69            |                  | -10.69            | 406,573.47        | 30/04/2025  |
| 3                                   | 30/04/2025 | Unity Trust Curren | Utilities          |                | Gas Supply  | Eastern Shires Purcha   | -527.97           | -105.59          | -633.56           | 405,939.91        | 30/04/2025  |
| 4                                   | 30/04/2025 | Unity Trust Curren | Cemetery Busines   |                | Cemetery Business Rates                             | South Holland District  | -648.70           |                  | -648.70           | 405,291.21        | 30/04/2025  |
| 5                                   | 30/04/2025 | Unity Trust Curren | Stationery         |                | Paper & punched pockets                             | Eastern Shires Purcha   | -58.40            | -11.68           | -70.08            | 405,221.13        | 30/04/2025  |
| 6                                   | 30/04/2025 | Unity Trust Curren | Play Equipment     |                | Play equipment repairs                              | Fenland Leisure Prodt   | -2,777.00         | -555.40          | -3,332.40         | 401,888.73        | 30/04/2025  |
| 7                                   | 30/04/2025 | Unity Trust Curren | General Maintenan  |                | Drone images of Garden of Remembrance               | Overwatch Air           | -175.00           |                  | -175.00           | 401,713.73        | 30/04/2025  |
| 8                                   | 30/04/2025 | Unity Trust Curren | Play Equipment     |                | Play equipment repairs                              | Fenland Leisure Prodt   | -3,106.90         | -621.38          | -3,728.28         | 397,985.45        | 30/04/2025  |
| 14                                  | 30/04/2025 | Unity Trust Curren | Utilities          |                | Gas Supply  | Eastern Shires Purcha   | -433.82           | -86.76           | -520.58           | 397,464.87        | 30/04/2025  |
| 19                                  | 30/04/2025 | Unity Trust Curren | Cleaning           |                | 1 Reflection FHU Auto Compact                       | Rentokil Initial        | -182.63           | -36.53           | -219.16           | 397,245.71        | 30/04/2025  |
| 20                                  | 30/04/2025 | Unity Trust Curren | General Events     |                | Profession Support digital inclusion drop in sessio | Lincs Digital           | -5,000.00         |                  | -5,000.00         | 392,245.71        | 30/04/2025  |
| 21                                  | 30/04/2025 | Unity Trust Curren | Black Sluice Drain |                | Annual Drainage rates                               | Black Sluice IDB        | -1,587.57         |                  | -1,587.57         | 390,658.14        | 30/04/2025  |
| 30                                  | 30/04/2025 | Unity Trust Curren | GRASSroots Spen    |                | Clerk's Expenses                                    | Microsoft Limited       | -10.30            | -2.06            | -12.36            | 390,645.78        | 30/04/2025  |
| 33                                  | 30/04/2025 | Unity Trust Curren | Equipment          |                | Clerk's Expenses                                    | FW3 Group Ltd           | -112.46           | -22.49           | -134.95           | 390,510.83        | 30/04/2025  |
| 1                                   | 30/04/2025 | Unity Trust Curren | General Maintenan  |                | Heras mesh fencing                                  | Chisletts (Spalding) Li | -50.00            | -10.00           | -60.00            | 390,450.83        | 30/04/2025  |
| 9                                   | 30/04/2025 | Unity Trust Curren | Play Equipment     |                | Play equipment repairs                              | Fenland Leisure Prodt   | -2,788.90         | -557.78          | -3,346.68         | 387,104.15        | 30/04/2025  |
| 11                                  | 30/04/2025 | Unity Trust Curren | Play Equipment     |                | Play equipment repairs                              | Fenland Leisure Prodt   | -1,247.52         | -249.50          | -1,497.02         | 385,607.13        | 30/04/2025  |
| 28                                  | 30/04/2025 | Unity Trust Curren | Signage            |                | Admin Assistant Expenses                            | Amazon Marketplace      | -46.16            | -9.24            | -55.40            | 385,551.73        | 30/04/2025  |
| <b>CLOSING BALANCE - 30/04/2025</b> |            |                    |                    |                |   |                         | <b>125,161.63</b> | <b>-2,400.23</b> | <b>122,761.40</b> | <b>385,551.73</b> |             |

## Pinchbeck Parish Council

### PAYMENTS (AWAITING AUTHORISATION) LIST

| V ouche Code                    | Date                    | Minute | Bank                            | Cheque No | Description                                 | Supplier                                      | VAT Type | Net      | VAT    | Total    |
|---------------------------------|-------------------------|--------|---------------------------------|-----------|---|---|----------|----------|--------|----------|
| Payroll                         | 28/05/2025 - 28/05/2025 |        |                                 |           | Confidential                                |   |          | 8,500.22 |        | 8,500.22 |
| 38 Printer & Photocopier        | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Olivetti Waste toner                        | ECBS (East Coast Business Solutions Ltd)      |          | 22.25    | 4.45   | 26.70    |
| 54 Subscriptions                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Microsoft Office subscriptions              | Microsoft Limited                             | S        | 20.60    | 4.12   | 24.72    |
| 55 Subscriptions                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Microsoft Office subscriptions              | Microsoft Limited                             | S        | 54.60    | 10.92  | 65.52    |
| 40 Subscriptions                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Parish Online Subscription                  | Parish Online (Geoxsphere Ltd)                |          | 252.00   | 50.40  | 302.40   |
| 41 Subscriptions                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Extended warranty - Speed guns              | BlahCity - UK                                 | S        | 497.22   | 99.44  | 596.66   |
| 44 Subscriptions                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Royalties PRS,PPL                           | PPL PRS Ltd                                   | S        | 250.00   | 50.00  | 300.00   |
| 56 Subscriptions                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Adobe Acrobat Subscription                  | Adobe Systems Software Ireland Ltd            |          | 16.64    | 3.33   | 19.97    |
| 58 Subscriptions                | 28/05/2025              |        | Barclays Community 70724238     |           | HR & H&S Support                            | Croner Group Ltd                              | S        | 230.22   | 46.04  | 276.26   |
| 43 Subscriptions                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | TV Licence                                  | TV Licensing                                  | Z        | 174.50   |        | 174.50   |
| 52 Travel                       | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Travel                                      | Pinchbeck Parish Council                      | Z        | 17.10    |        | 17.10    |
| 53 Travel                       | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Travel                                      | Pinchbeck Parish Council                      | Z        | 17.10    |        | 17.10    |
| 51 Utilities                    | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Water Charges                               | Everflow Ltd                                  | E        | -31.02   |        | -31.02   |
| 42 Utilities                    | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Gas Supply                                  | Eastern Shires Purchasing Organisation (ESPO) |          | 210.21   | 10.51  | 220.72   |
| 54 GRASSroots Spending          | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Microsoft Office subscriptions              | Microsoft Limited                             | S        | 10.30    | 2.06   | 12.36    |
| 59 Utilities                    | 28/05/2025              |        | Barclays Community 70724238     |           | Electricity Supply                          | Yü Energy Retail Limited                      | L        | 147.92   | 7.40   | 155.32   |
| 57 Waste Disposal               | 28/05/2025              |        | Barclays Community 70724238     |           | Waste Bin Collection                        | Better Waste Solutions Limited                | S        | 86.77    | 17.35  | 104.12   |
| 51 Water Charges                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Water Charges                               | Everflow Ltd                                  | E        | 0.44     |        | 0.44     |
| 39 Grass Cutting                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 750.00   | 150.00 | 900.00   |
| 39 Grass Cutting - Cemetery     | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 330.00   | 66.00  | 396.00   |
| 39 Grass Cutting - Field        | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 300.00   | 60.00  | 360.00   |
| 39 Grass Cutting                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 240.00   | 48.00  | 288.00   |
| 39 General Maintenance          | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 110.00   | 22.00  | 132.00   |
| 39 Grass Cutting                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 645.00   | 129.00 | 774.00   |
| 39 Grass Cutting                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 285.00   | 57.00  | 342.00   |
| 35 General Maintenance          | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Heras mesh fencing - Invoice dated 28/02/25 | Chisletts (Spalding) Limited                  | S        | 50.00    | 10.00  | 60.00    |
| 36 General Maintenance          | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Heras mesh fencing - Invoice dated 28/02/25 | Chisletts (Spalding) Limited                  | S        | 55.36    | 11.07  | 66.43    |
| 37 General Maintenance          | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Heras mesh fencing                          | Chisletts (Spalding) Limited                  | S        | 53.57    | 10.71  | 64.28    |
| 51 Utilities                    | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Water Charges                               | Everflow Ltd                                  | E        | -53.50   |        | -53.50   |
| 39 Grass Cutting                | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 180.00   | 36.00  | 216.00   |
| 39 Grass Cutting - Market Way   | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 50.00    | 10.00  | 60.00    |
| 39 Grass Cutting - Stocks       | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 60.00    | 12.00  | 72.00    |
| 39 Grass Cutting - Village Sign | 28/05/2025              |        | Unity Trust Current T1 20507279 |           | Mowing April 2025                           | T N Sneath & Sons                             | S        | 135.00   | 27.00  | 162.00   |

Pinchbeck Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

19 May 2025 (2025-2026)

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net       | VAT    | Total     |
|--------|------|------|--------|------|-----------|-------------|----------|----------|-----------|--------|-----------|
|        |      |      |        |      |           |             |          | Total    | 13,667.50 | 954.80 | 14,622.30 |