



Pinchbeck Parish Council

Minutes of the Finance Committee meeting, held in the Community Hub & Library, 18:30hrs Monday, 09 June 2025

Present: Cllr Andrew Chamberlain, Cllr Emma Beavis, Cllr Peter Ruysen, Mr Robert Smith (clerk), Mrs Nicola Jowett (Administrative Assistant)

Absent: Cllr James Avery, Cllr Samantha Jeffery, Cllr Terry Moore, Cllr Phil Tweddell.

- 25.10 It was **resolved** to elect Cllr Chamberlain as chairperson for the meeting.
- 25.11 Apologies for absence were received from Cllr Avery, Cllr Jeffery, Cllr Moore, and Cllr Tweddell.
- 25.12 There were no declarations of disclosable interest nor requests for dispensation.
- 25.13 It was **resolved** to approve the minutes of the previous meeting held 13 January 2025.
- 25.14 It was **resolved** to recommend to full council the committee's terms of reference with the following amendments:
- Item 4.1 to read "Dates for meetings shall be set by the Parish Council at the Annual Meeting of the Parish Council, or as required. Additional, extraordinary meetings of the Committee may be arranged by the Committee's Chairperson as considered necessary."
 - Item 4.2 to read "The Chairperson of the Committee shall be elected by the Parish Council at its Annual Meeting, or at another meeting as deemed necessary by the Council."
 - Item 6.1 to read "These Terms of reference shall be reviewed at least annually by the Finance Committee and may be amended with the approval of the Parish Council, as necessary, to ensure their continued effectiveness and relevance."
- 25.15 It was **resolved** to accept the final internal auditor's report for year ending 31 March 2025 and to present it to the Parish Council for approval.
- 25.16 It was **resolved** to recommend to Full Council that LALC be reappointed as the internal auditor for year ending 31 March 2026.
- 25.17 It was **resolved** that future Committee meetings should start at 19:00hrs and to propose the following meeting dates for approval by the Parish Council.
- Monday, 08 September 2025
 - Monday, 01 December 2025
 - Monday, 13 April 2026
- 25.18 It was **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).
- 25.19 It was **resolved** to approve in principle the general strategy for the consolidation and tendering of the Council's Farm Business Tenancy and an increase in the area set aside for garden allotments, as outlined by the clerk. This was to be reviewed prior to implementation, once detailed proposals were received from Longstaff & Co.

The Chairperson closed the meeting at 18:55 hrs.