



PINCHBECK PARISH COUNCIL

Notice is hereby given, and all members of the Council are summoned to attend a meeting of the Parish Council to be held 19:30hrs Monday, 28 July 2025 at West Pinchbeck Village Hall, Six House Bank, West Pinchbeck, Spalding, PE11 3QG

Clerk to Pinchbeck Parish Council
23 July 2025
clerk@pinchbeck-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive any declarations of pecuniary interests or other disclosable interests, or any written requests to grant a dispensation.
3. To receive representations from members of the publicⁱ.
4. To approve the minutes of the annual meeting held on Monday, 23 June 2025.
5. To receive the chairman's report.
6. To receive the clerk's report/matters arising from the last meeting.
7. To consider financial matters.
 - i. To approve the June 2025 bank reconciliation and cash book.
 - ii. To approve payments to 28 July 2025.
 - iii. To receive 1st quarter monthly breakdown of receipts and payments.
 - iv. To approve 1st quarter budget vs expenditure review.
 - v. To delegate August 2025 payments approval to the clerk, chairman, and one other authorised signatory.
8. To consider recent correspondence.
9. To consider planning applications.
10. To note District Council planning decisions.
11. To consider highways' matters and updated draft Traffic Strategy 2025-2030.
12. To consider consultation on National Grid upgrade, Weston Marsh to East Leicestershire.
13. To adopt IT & Equipment Policy
14. To receive committee reports and consider recommendations.
 01. To receive draft minutes of the last Personnel Committee meeting
 02. To adopt the following policies as recommended by the Personnel Committee.
 - i. Training Policy
 - ii. Staff Disciplinary, Dismissal & Grievance [Policy](#).
 - iii. Hybrid Working Policy.
 03. To consider Community Hub & Library matters as recommended by the Committee Chair.
 - i. Room charges relating to a volunteer's celebratory event.
 - ii. Proposal for redecoration of the Hub by Chart Industries who will volunteer their staff's time at no cost to the Parish Council.
15. To resolve to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2)

16. To consider quotes for works (*confidential terms of tenders, proposals in negotiations*).
 17. To consider matters relating to Parish Council land (*confidential terms of tenders, proposals in negotiations*).
 18. To consider staffing & administration matters, including Personnel Committee Proposals
[confidential conditions of employment, grievance or disciplinary proceedings, personal matters].
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ⁱ 15 minutes are reserved for members of the public to make short statements or ask about issues. Each speaker has a 3-minute limit. Raise your hand to speak and wait for the chair's invitation. Questions will not necessarily receive an immediate response or initiate a debate. Further public commentary will not be permitted during the remainder of the meeting.