



PINCHBECK PARISH COUNCIL

Notice is hereby given, and all members of the Council are summoned to attend a meeting of the Parish Council to be held 19:30hrs Monday, 29 September 2025 at Pinchbeck Hub & Library

Clerk to Pinchbeck Parish Council
24 September 2025
clerk@pinchbeck-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive any declarations of pecuniary interests or other disclosable interests, or any written requests to grant a dispensation.
3. To receive representations from members of the public¹.
4. To approve the minutes of the meeting held on Monday, 28 July 2025.
5. To receive the clerk's report/matters arising from the last meeting.
6. To consider financial matters.
 - i. To approve the July and August 2025 bank reconciliation and cash book.
 - ii. To ratify the approval of August 2025 payments as previously delegated.
 - iii. To ratify the approval of payments to 29 September 2025.
 - iv. To approve written Terms of Engagement for the Internal Auditor and agree whether the appointment will be for one or two years.
 - v. To receive the external auditors report for y/e 31 March 2025.
7. To consider recent correspondence.
8. To consider planning applications.
9. To note District Council planning decisions.
10. To consider highways' matters and updated draft Traffic Strategy 2025-2030.
11. To consider a request from Burmor Construction for suggested street names for its Surfleet Road development.
12. To consider the adoption of the following policies.
 - i. Freedom of Information Policy.
 - ii. Planning Application Policy.
13. To receive committee reports and consider recommendations.
14. To Consider arrangements for the Remembrance Day Parade – 09 November 2025.
15. To Consider the Local Government Reorganisation towards a Unitary Authority.
16. To resolve to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2)
17. To consider quotes for works (*confidential negotiation proposals*).
18. To consider matters relating to Parish Council land (*confidential negotiation proposals*).

19. To consider cemetery matters *(confidential negotiation proposals)*.
 - i. To receive report from clerk.
 - ii. To consider proposals for cemetery mapping system.
 20. To consider staffing & administration matters *[confidential employment or personal matters]*.
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ⁱ 15 minutes are reserved for members of the public to make short statements or ask about issues. Each speaker has a 3-minute limit. Raise your hand to speak and wait for the chair's invitation. Questions will not necessarily receive an immediate response or initiate a debate. Further public commentary will not be permitted during the remainder of the meeting.