



Pinchbeck Parish Council

Community Hub & Library Committee

Minutes of meeting held 18:00hrs, Monday, 08 September 2025, at The Hub, 48 Knight Street, Pinchbeck, PE11 3RU.

Present: Cllr Audrey Gregory, Cllr Emma Beavis, Cllr Ann Savage, Cllr John Smith (chair), Cllr Samantha Jeffery, District Cllr Elizabeth Sneath, Mr Robert Smith (Clerk), Ms Nicola Jowett (Administration Assistant).

Absent: No absences.

25.11. There were no apologies for absence.

25.12. There were no declarations of disclosable interest, nor requests for dispensation.

25.13. It was resolved to approve the minutes of the meeting held 17 February 2025.

25.14. It was noted that the meeting scheduled to be held on 12 May 2025 did not take place.

25.15. Matters arising from the minutes not covered elsewhere on the agenda.

01. Work to upgrade the library was scheduled to commence on 11th September 2025. The library would be closed for 2 weeks and was expected reopen by 30th September.

02. Support given to Ryhall Library had been a success and it has remained open. They were now considering a similar set-up to that of the Hub & Library.

03. Love Parks event was a great success, approx. 400 visitors.

04. Trips and falls programme had been very successful. Having been worn for six months by participants in the scheme, 10 of the 12 people had decided to continue using the watch and to fund their own call-centre membership. Working with LCC to see if can be made more widely available.

25.16. Recent Hub & Library activity.

01. Cllr Smith reported that seated exercise, sign language and exercise classes were now active and well attended. Summer activities had been successful, with one complaint being dealt with. Volunteering was progressing well with good numbers of participants. Quarterly family discos had been scheduled, the next at the end of November.

02. Cllr Smith proposed holding a Diwali event, open to all, at the end of October.

03. Christmas & Halloween preparations are in progress.

04. Cllr Smith to look at holding some future events at West Pinchbeck Village Hall.

05. Admin issues

- One-way film to be considered for the reception window.
- Card machine to be considered for the Hub & Shop.
- New digital lock system to be investigated for keyless access and to allow restricted entry to certain rooms.

25.17. The Committee's Terms of reference were reviewed in the light of recent changes to the Parish Council Standing Orders. It was **resolved** to put forward updated document to full Council for approval.

25.18. Options for the future governance and management of the Hub & Library, including consideration of potential community-led models, were discussed.

01. The option of a standalone management model was under consideration.

02. Possible sponsorship was being investigated to support Parish Council funding of the Hub.

03. Lottery funding for refurbishment of site was to be explored.

04. Clerk and Cllr Smith to look at putting together a future plan.

25.19. To agree future agenda items.

- Demographic of users for whom the Hub is intended.
- Provision of an additional noticeboard in the village.
- Development of a pictorial map of Pinchbeck including advertising.

25.20. Date of next meeting: 19:00 hrs, March 2026, at the Hub.

The chair closed the meeting at 18:48 hrs.