



Pinchbeck Parish Council

Minutes of the Parish Council Extraordinary Meeting held at Pinchbeck Hub & Library at 19:30 Thursday, 29 January 2026.

Present: Cllr Ann Savage (Chair), James Avery (Vice-Chair), Cllr Emma Beavis, Cllr Andrew Chamberlain, Cllr Geoff Garner, Cllr Audrey Gregory, Cllr Samantha Jeffery, Cllr Terry Moore, Cllr Peter Ruysen, Cllr John Smith, Cllr Oliver Wood, Mr Robert Smith (Clerk), Ms Nicola Jowett (Admin. Assistant).

Absent: Cllr Toby Hughes, Cllr Elizabeth Sneath, Cllr Phil Tweddell.

Press & Public: No members of the press or public were present.

Unless otherwise stated, administrative actions arising were assigned to the Clerk.

26.023. Apologies for absence

Apologies for absence were received from Cllr Toby Hughes, Cllr Elizabeth Sneath, and Cllr Phil Tweddell.

26.024. Declarations of interest and requests for dispensation

There were no declarations of disclosable interests, nor requests for dispensation.

26.025. Exclusion of press and public

It was RESOLVED that the press and public be excluded from the meeting for the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2), namely: the receipt and consideration of legally privileged advice and related negotiation matters (Local Government Act 1972, Schedule 12A, paragraph 5).

It was noted that no members of the public or press were present. The resolution was passed to enable the confidential item to be transacted.

26.026. Glebe Field / Pinchbeck United Limited – licence of occupation

01. A confidential information pack was circulated to councillors containing the following documents:
 - i. Summary of legal advice and recommendations received from Roythornes LLP 23 January 2026.
 - ii. Email from Gary Coomes, Pinchbeck United Limited and Pinchbeck UTD Ltd, dated 26 January 2026 and headed "URGENT Proposed termination of Aleged (sic) Licence at Glebe Field.
 - iii. Formal Complaint from Gary Coomes, Pinchbeck Utd Ltd, dated 26 January 2026 and headed "FORMAL COMPLAINT – NON-ADHERANCE TO COUNCIL POLICIES, STANDING ORDERS AND PROCEDURES".
 - iv. Acknowledgement from the Clerk to the above complaint dated 26 January 2026 stating that the complaint would be considered at a meeting of the Parish Council to be held on Monday 23 February 2026, in accordance with the Parish Council's adopted complaints procedure.
 - v. Email from Gary Coomes, Pinchbeck Utd Ltd dated 27 January 2026 and headed "Extra Ordinary (sic) meeting".
 - vi. Email from Gary Coomes, Pinchbeck Utd Ltd dated 27 January 2026 and headed "Additional Breach".
 - vii. Email from Roythornes LLP dated 28 January 2026 containing forwarded email from Gary Coomes, Pinchbeck Utd Ltd and headed "Pinchbeck Glebe field termination".
 - viii. Email from Gary Coomes, Pinchbeck Utd Ltd, dated 28 January 2026 and headed "Freedom of information follow up request".
 - ix. Draft notice to terminate Pinchbeck United LTD's licence to occupy the Glebe Field.

- x. Draft accompanying letter from Roythornes LLP to Pinchbeck United LTD headed "Notice to terminate your occupation of the Glebe Field".
- 02. It was noted that the complaint would be handled in accordance with the Parish Council's adopted complaints procedure and considered by the Parish Council at a future meeting. The Extraordinary Meeting was not convened to determine that complaint.
- 03. Members considered the circulated material, including a confidential summary of legal advice. No confidential legal advice was recorded in the minutes.
- 04. After considering the circumstances and the circulated material referred to above, it was RESOLVED to instruct Roythornes LLP to prepare and serve, on behalf of the Parish Council, a notice to terminate the licence of occupation held by PINCHBECK UNITED LTD (Company No. 10727695) over the entirety of Glebe Field, such notice to be served no later than 31 January 2026, and to authorise Roythornes LLP to settle final form and effect service in accordance with the notice provisions of the licence.
- 05. It was further RESOLVED to authorise Roythornes LLP to issue an accompanying letter with the notice, setting out the Parish Council's position and indicating the basis on which the Parish Council would be willing to consider any further discussions on a subject to contract basis, without prejudice to the service of the notice.
- 06. Following a request that the votes be recorded, it was noted that the resolutions were proposed by Cllr Terry Moore, seconded by Cllr John Smith, and that the matters were resolved unanimously.
- 07. Members were reminded of the requirement to maintain confidentiality in relation to the exempt information. The confidential hard-copy papers were collected at the conclusion of the item for secure shredding. The electronic record of the circulated material would be retained within the Parish Council's secure systems.

The Chair closed the meeting at 20:32pm.