



# PINCHBECK PARISH COUNCIL

Notice is hereby given, and all members of the Council are summoned to attend the Annual Meeting of Pinchbeck Parish Council to be held at **19:30 on Monday, 18 May 2026** at Pinchbeck Hub & Library

*Robert Smith*

Clerk to Pinchbeck Parish Council  
13 May 2026  
[clerk@pinchbeck-pc.gov.uk](mailto:clerk@pinchbeck-pc.gov.uk)

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## AGENDA

- 26.085. To elect the chair for the year and to record the signing of their acceptance of office.
- 26.086. To elect the vice-chair for the year and to record the signing of their acceptance of office.
- 26.087. To note members' attendance and to receive apologies for absence.
- 26.088. To receive any declarations of pecuniary interests or other disclosable interests, and to consider and determine any written requests for dispensation.
- 26.089. Public Forum: To receive representations from members of the public <sup>i</sup>.
- 26.090. To approve the minutes of the meeting held on Monday, 27 April 2026, and to authorise the Chair to sign them as a true record.
- 26.091. To receive the Chair's report.
- 26.092. To receive the Clerk's report and note progress on actions arising from previous decisions.
- 26.093. To make appointments to committees and working parties.
- 26.094. To make nominations for representatives on outside bodies.
- 26.095. To consider financial matters:
  - i. To approve the April 2026 bank reconciliation and cash book.
  - ii. To approve payments to 18 May 2026.
  - iii. To note LGA 1972, s137 expenditure for y/e 31/03/2026 was within the Parish limit.
  - iv. To confirm bank mandates and account signatories.
  - v. To review approval for existing variable direct debits.
  - vi. To review and approve continuing subscriptions.
  - vii. To review and adopt the Council's Financial Regulations.
  - viii. To review and adopt the Council's Risk Register.
  - ix. To receive the final internal auditor's report for y/e 31/03/2026.
  - x. To receive the annual internal audit certificate y/e 31/03/2026 (AGAR page 3 of 6).
  - xi. Considering each statement in turn, to agree and approve responses to the annual governance statement y/e 31/03/2026 (AGAR page 4 of 6).
  - xii. To approve the annual accounting statements y/e 31/03/2026 (AGAR page 5 of 6).
  - xiii. To approve the explanation of variances y/e 31/03/2026.
  - xiv. To reappoint LALC as the internal auditor for the financial y/e 31/03/2027.
- 26.096. To receive recent correspondence.
- 26.097. To consider planning applications.

- 26.098. To note District Council planning decisions.
- 26.099. To consider highways' matters.
- 26.100. To consider quotes for works.
- 26.101. To review the Council's fees and charges.
- 26.102. To review current agreements and arrangements with outside bodies.
- 26.103. To readopt existing policies and procedures.
- 26.104. To approve the dates of Parish Council ordinary meetings for the forthcoming year.
- 26.105. To approve the date of the Annual Assembly of the Parish Meeting, 18:00hrs Monday 15 March 2027.
- 26.106. To RESOLVE that, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, namely confidential negotiation positions, legal/complaints matters and/or personal data.
- 26.107. Confidential items:
- i. To receive an update on recent information rights requests relating to Glebe Field matters, including outcomes to date and any policy or resourcing implications.
  - ii. To consider matters relating to Parish Council land.
    - a. The Glebe Field.
    - b. PlayZone.
    - c. Leaveslake Drove.
    - d. Starlode Drove.
    - e. Farm tenancies and garden allotments.
  - iii. To consider confidential quotes for works.
  - iv. To consider staffing & administration matters.

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<sup>i</sup> In accordance with Standing Orders, 15 minutes are reserved for members of the public to make brief statements, ask questions, or raise issues. Each speaker is limited to 3 minutes. Please raise a hand to indicate a wish to speak and wait for the Chair's invitation. Questions and comments may be noted and, where appropriate, answered briefly, but they may be referred to a future agenda and will not normally result in a debate. Further public participation will not be permitted during the remainder of the meeting.