



PINCHBECK PARISH COUNCIL

Notice is hereby given, and all members of the Council are summoned to attend a Meeting of Pinchbeck Parish Council to be held at **19:30 on Monday, 29 June 2026** at Pinchbeck Hub & Library

Robert Smith

Clerk to Pinchbeck Parish Council

24 June 2026

clerk@pinchbeck-pc.gov.uk

AGENDA

- 26.111. To note members' attendance and to receive apologies for absence.
- 26.112. To receive any declarations of pecuniary interests or other disclosable interests, and to consider and determine any written requests for dispensation.
- 26.113. Public Forum: To receive representations from members of the public¹.
- 26.114. To approve the minutes of the Annual Meeting of the Parish Council held on Monday, 18 May 2026, and to authorise the Chair to sign them as a true record.
- 26.115. To receive the Chair's report.
- 26.116. To receive the Clerk's report and note progress on actions arising from previous decisions.
- 26.117. To consider financial matters:
 - i. To approve the May 2026 bank reconciliation and cash book.
 - ii. To approve payments to 29 June 2026.
 - iii. Following receipt of default judgment against Mr Stephen Thorpe, to resolve whether to request a warrant through HM Courts & Tribunals Service, at a cost of £94.00, in respect of the unpaid deposit for the supply and installation of an oak noticeboard, being £562.50 plus costs and interest.
- 26.118. To receive recent correspondence.
- 26.119. To consider planning applications.
- 26.120. To note District Council planning decisions.
- 26.121. To consider highways' matters.
- 26.122. To consider general rules and regulations for the community orchard at Blue Gowt Lane.
- 26.123. Hub & Library
 - i. To authorise the Clerk to sign the new lease with LCC for the Hub & Library.
 - ii. To consider use of the Hub by the NHS and to agree licence and rental schedule.
 - iii. To approve the allocation of £3,000 of AKoE funding to the Hub's Summer Activities programme.
- 26.124. Summer Event
 - i. To consider whether to hold an end-of-summer event on the Glebe Field and, if agreed, to determine any necessary next steps.
- 26.125. To consider quotes for works.
 - i. To ratify the decision to paint the new posts and chain-link fencing at the War Memorial.
 - ii. To purchase reflective stickers for the posts.

- iii. To consider any late-received quotes.
- 26.126. To resolve that, in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items due to the confidential nature of the business to be considered.
- 26.127. To consider Confidential items:
 - i. To receive an update on recent information rights requests relating to Glebe Field matters, including outcomes to date and any policy or resourcing implications.
 - ii. To consider matters relating to Parish Council land.
 - a. The Glebe Field – to receive an update and agree any necessary next steps.
 - b. PlayZone – to receive an update and agree any necessary next steps.
 - c. Leaveslake Drove – to receive an update and agree any necessary next steps.
 - d. Starlobe Drove – to receive an update and agree any necessary next steps.
 - e. Farm tenancies & garden allotments – to receive an update and agree any necessary next steps.
 - iii. To consider confidential quotes for works.
 - iv. To consider staffing & administration matters.
 - To consider the Parish Council’s mileage allowance arrangements and to confirm whether authorised employee business mileage should be reimbursed at the HMRC approved mileage rate applicable at the time of travel.
 - To consider staff use of powered equipment on Parish Council land, including risk assessment, training, PPE, equipment ownership, maintenance, insurance and liability arrangements.
 - To consider staff holiday pay arrangements, including the treatment of rolled-up holiday pay for irregular-hours, part-year and regular-hours part-time workers, and to agree any necessary corrective action from 1 April 2026.

ⁱ In accordance with Standing Orders, 15 minutes are reserved for members of the public to make brief statements, ask questions, or raise issues. Each speaker is limited to 3 minutes. Please raise a hand to indicate a wish to speak and wait for the Chair’s invitation. Questions and comments may be noted and, where appropriate, answered briefly, but they may be referred to a future agenda and will not normally result in a debate. Further public participation will not be permitted during the remainder of the meeting.